

February 5, 2026

## **REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order on February 5, 2026 by Acting Chair, Brian Cooper at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Brian Cooper, Ronald Bole, Jessica Temple, and Tenderrlee Little via telephone.

### **CITIZEN COMMENT—AGENDA**

None

### **MINUTES**

Ron Bole moved to approve minutes of the January 2, 2026 Supervisor meeting, seconded by Brian Cooper, and passed by unanimous roll call vote.

### **TREASURER REPORT**

Brian Cooper moved to approve the Treasurer Report of January 31, 2026, and the payment of the bills, seconded by Tenderrlee Little and passed by unanimous roll call vote.

### **REPORTS OF BOARDS, COMMISSIONS, COMMITTEES**

The Recreation Authority received a \$20,000 grant from the St. Francis Usher's Club to go toward improvements at the Community Park.

### **REPORTS OF OFFICERS**

None

### **CORRESPONDENCE**

PennDOT, Main Street Bridge Project

Public Safety, Annual Fire Calls

Charter Communications, Rate Changes

UPMC Hamot, Public Safety Government Dinner

February 5, 2026

McKean Hose Co., 85<sup>th</sup> Anniversary and Installation Dinner

Diess & Halmi, Single Residence Sewage Treatment Plants

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1685**

**RESOLUTION OF THE SUPERVISORS OF MCKEAN TOWNSHIP,  
ERIE COUNTY, PENNSYLVANIA (hereinafter “the municipality”)**

**WHEREAS** Section 5 of the Act of January 24, 1966. P.L., known as the Pennsylvania Sewage Facilities Act, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to recent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS Bernard and Linda Przybyszewski** have proposed the development of a parcel of land identified as 8170 Millfair Road and identified as Parcel ID: 31-001-020.0-007.03, and described in the attached Sewage Facilities Planning Module, and proposes that such subdivision be served by new treatment facility.

**WHEREAS**, McKean Township finds that the subdivision described in the attached Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of McKean Township hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module.

Enacted this 5<sup>th</sup> day of February, 2026  
By the McKean Township Supervisors

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February 5, 2026

Tenderrlee Little, Chair

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Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Jessica Temple, Asst. Secretary

Motion was seconded by Ron Bole and passed by unanimous roll call vote.

Tenderrlee Little moved to enact the following resolution:

**RESOLUTION NO. 1686**

SMALL FLOW TREATMENT SYSTEM FOR BERNARD AND LINDA PRZYBYSZEWSKI  
The McKean Township Board of Supervisors reviewed and approved the Planning Module for a Small Flow Treatment System for Bernard and Linda Przybyszewski at 8170 Millfair Road, Parcel No. 31-1-20-7.03 in McKean Township.

**Enacted this 5<sup>th</sup> day of February, 2026  
By the McKean Township Supervisors**

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Tenderrlee Little, Chair

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Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Jessica Temple, Asst. Secretary

Motion was seconded by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to authorize execution of the transmittal letter for Sewage Facilities Planning Module and the Maintenance Agreement form for Bernard and Linda Przybyszewski, seconded by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1687**

**A RESOLUTION OF THE GOVERNING BOARD OF MCKEAN TOWNSHIP, ERIE COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICAL PURPOSES.**

**WHEREAS**, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including McKean Township, Erie County, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors, and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority for the Act; and

**WHEREAS**, McKean Township, Erie County, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder McKean Township appointed Berkheimer to collect certain local taxes ; and

**WHEREAS**, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

**WHEREAS**, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

**WHEREAS**, Berkheimer requires passage of a resolution by the governing body of McKean Township, Erie County specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

**NOW THEREFORE BE IT RESOLVED** that:

1. McKean Township, Erie County hereby appoints Secretary and/or Treasurer as its authorized representative to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for McKean Township, as desired and deemed necessary by McKean Township, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating o the collection of taxes for McKean Township, upon request, to Secretary and or Treasurer as the authorized contact representative for it.
3. McKean Township, Erie County hereby saves harmless, indemnifies and or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

**RESOLVED, ENACTED AND ADOPTED** at a meeting held on;

February 5, 2026

Enacted this 5<sup>th</sup> day of February, 2026  
By the Board of Supervisors

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Tenderrlee Little, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Jessica Temple, Asst. Secretary

Motion seconded by Tenderrlee Little and passed by unanimous roll call vote.

Brian Cooper made a motion that the Secretary, Treasurer and are authorized to attend the March ECAMA Dinner Meeting, seconded by Ron Bole and passed by unanimous roll call vote.

Ron Bole made the motion to enact the following resolution:

**RESOLUTION 1688**

**THEREFORE, BE IT RESOLVED**, that we, the officials of McKean Township, Erie County, Pennsylvania in Regular Session, do hereby make application to the County Council for an allocation of County Liquid Fuels Tax Funds.

Project Description: 2026 McKean Twp. County Aid – Winter Maintenance.  
Total Estimated Project Cost: \$15,530  
Allocation Requested: \$15,530

It is certified by the Municipality and he officers who execute this application that all materials used and work done hereunder shall conform to the current Pennsylvania Department of transportation specifications and that all work will be done within the legal right of way or with permission of the abutting property owners.

Enacted this 5<sup>th</sup> Day of February, 2026  
By the McKean Township Supervisors

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Tenderrlee Little, Chair

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Brian P. Cooper,

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Ronald T. Bole

February 5, 2026

ATTEST:

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Jessica Temple, Asst. Secretary

Motion seconded by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved that the Settlement for the 2025 Tax Duplicate has been submitted by Karen Hamme, Tax Collector, for the total accountable taxes in the amount of \$275,526.48, seconded by Ron Bole and passed by unanimous roll call vote.

Tenderrlee Little moved to warrant the Tax Collector to collect for 2026 Real Estate Taxes with adjustments as authorized through the Erie County Assessment Office by means of interim tax billing, exonerations, and refunds, seconded by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved that McKean Township make application to enter into a Salt Contact Participation Agreement with the PA Department of General Services to purchase sodium chloride from the state awarded supplier, seconded by Ron Bole and passed by unanimous roll call vote.

Tenderrlee Little made the motion that McKean Township allocate the yearly amount of \$6,000 to McKean Recreation Authority, seconded by Ron Bole and passed by unanimous roll call vote.

#### **PUBLIC PARTICIPATION**

John Meyer, President of the McKean Hose Company introduced himself. Brian Cooper asked for more consistent financials and minutes from their meetings.

#### **ADJOURNMENT**

With no objection, the meeting adjourned at 7:45 p.m.