

November 6, 2025

## **HEARING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A hearing of the Board of Supervisors was called to order on November 6, 2025 by Chair Janice Dennis at 7:15 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

### **PURPOSE OF HEARING**

The purpose of the hearing is for the consideration of the Agricultural Security Area with proposed modifications, deletions, additions, and amendments which were proposed during the review period and recommendations proposed by the Agricultural Security Area Advisory Committee, the McKean Township Planning Commission, and the Erie County Department of Planning.

### **ASAAC, PLANNING COMMISSION, ECDP REVIEWS**

The Agricultural Security Area Advisory Committee submitted recommendations to the Board after their review at a meeting held August 27, 2025. The Committee recommended to agree to all the properties currently in the approved ASA with some of the property owner's change of name and recommended approval of all the additions to the ASA as presented. The Committee recommended that Property identified by Index No. 22-74-2 owned by Marian Hilinski consisting of 5.036 acres be removed from the ASA.

The Planning Commission submitted recommendations to the Board after their review at a meeting held August 21, 2025. The Commission recommended to approve the ASA current parcels and parcel additions as presented.

The Erie County Agricultural Land Preservation Board of the Erie County Department of Planning submitted recommendations to the Board after their review on August 11, 2025 and in a letter dated August 12, 2025. Based on their review, the Board had no objections or issues with the data and materials presented.

### **WRITTEN COMMENTS**

There were no written comments received.

### **PUBLIC COMMENTS**

None

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**ADJOURNMENT**

With no objections, the hearing adjourned at 7:19 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary

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**REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

**CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order on November 6, 2025 by Chair Janice Dennis at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

**ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

**CITIZEN COMMENT—AGENDA**

None

**MINUTES**

Ron Bole moved to approve minutes of the October 2, 2025 Supervisor hearing and meeting, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to approve minutes of the October 9, 2025 Budget Workshop, second by Ron Bole and passed by majority roll call with Jan Dennis abstaining.

**TREASURER REPORT**

Ron Bole moved to approve the Treasurer Report of October 31, 2025 and approve payment of bills from the Treasurer Report of October 31, 2025, second by Brian Cooper and passed by majority roll call vote with Brian Cooper abstaining.

**REPORTS OF BOARDS, COMMISSIONS, COMMITTEES**

None

**REPORTS OF OFFICERS**

Ron noted that the park at the Peffer Road trails was closed and Brian reported that the bridges on Old 99 should be open the first week in December.

**CORRESPONDENCE**

None

## UNFINISHED BUSINESS

Brian Cooper moved to advertise that the proposed 2026 Budget is available for public inspection and that the proposed 2026 Budget shall be considered for final adoption at the Supervisors meeting scheduled on December 4, 2025, second by Ron Bole and passed by unanimous roll call vote.

### Agricultural Security Area:

It was noted that the Board felt that properties owned by Marian Hilinski identified by Index No. 22-74-2 in the area of 5.036 acres and property owned by Byron and Sonja Schuetz identified by Index No. 2-4-3.01 in the area of 4.295 acres should not be considered to be in the ASA due to the fact that these parcels are under 10 acres and does not meet the criteria to be in the ASA.

Jan Dennis moved to re-enroll and add the following properties to the Agricultural Security Area:

Debra Lewis, Property Index No. 11-49-8  
Austin & Megan Ferrick, Property Index No. 12-49-14  
Alliene Lewis, Nancy Lewis, Trustee, Property Index No. 12-52-4 and 11-49-9.01  
William J. Pennock, Property Index No. 22-75-1  
Blake & Amy Pennock, Property Index No. 18-68-5  
Timothy J. Mientkiewicz, Property Index No. 7-43-2, 6-38-10, 7-43-4  
Joseph Hess, Index No. 16-60-6.04  
Colleen L. Smith, Index No. 2-19-1, 10-24-2, 2-24-3  
John Dietz & Kristen Veith, Index No. 2-4-20  
Byron Scheutz, Vera Bowen & Jane Hickey, Index No. 2-3-2, 2-4-3  
Michael Houghton, Susan Ekeland, & Christene Kitson, James Houghton, Index No. 18-68-11  
Benjamin Leute, Property Index No. 22-74-5  
Richard Kosinski, Property Index No. 22-74-9, 18-68-9, 18-68-9.02  
Darla Rae McDermott, Index No. 22-75-2, 22-74-7  
Byron & Sonja L. Schuetz, Property Index No. 2-4-4.04  
Edmund Dlugolenski UX & Catherine Dlugolenski, Property Index No. 15-59-9, 15-59-10.02  
Jacob R. Farley, Property Index No. 15-59-8.01, 15-59-8  
Stephen & William Danylko, Property Index No. 18-69-4, 18-68-13  
Norma k. Haibach-Suroviec & Matthew Haibach-Suroviec, Property Index No. 16-60-2  
David & Patricia Jassak, Property Index No. 17-66-7.01, 17-66-7.02  
Rachael & Charles Arkwright, Property Index No. 7-43-13.04  
Paul Szymanowski, Property Index No. 17-66-1.02  
Jason Goodwill and Corazon Goodwill, Property Index No. 6-38-11  
Raymond & Jamie Mays, Property Index No. 7-44-5  
Terry Kilburn & Kathy Harrison, Property Index No. 12-49-13, 12-53-1  
William M. & Teri M. Dillen, Property Index No. 11-50-4  
Patrick Dzeskewicz, Property Index No. 22-74-8.05  
Tamara Kemmler, Property Index No. 18-69-7  
James W. & Barbara A. Neuburger, Index No. 11-49-16.04, 11-49-16.02, 11-50-3, 11-50-3.02  
Lee & Lisa M. Wasielewski, Property Index No. 6-38-14.01, 7-44-4, 6-38-14  
Ronald F. & Christina E. Dzeskewicz, Property Index No. 22-74-8.03

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Sandra Presogna, Property Index No. 18-69-5.01  
Antalek Farm Family Ltd Partners, Property Index No. 10-24-13, 11-22-11.01  
Daniel & Dolores Renick, Property Index No. 17-66-1  
Daniel L. & Sandra L. Presogna, Property Index No. 18-69-5  
Bentze Family 2021 Irrevocable Trust, Property Index No. 15-59-5.01  
Jacob William Balkdensperger & Kaylie Marie Chode, Property Index No. 2-19-1.01, 2-19-1.02  
Michael & Lisa Rand, Property Index No. 11-49-7  
Michael Rand, Property Index No. 11-49-2  
Lee & Lisa Wasielewski, Property Index No. 7-44-17.08, 7-44-5.03  
Frank Dachtyl and Karen L. Dachtyl, Property Index No. 17-67-5  
Daniel & Theresa Farley, Property Index No. 16-42-9  
Gary & Denise Eicher, Property Index No. 21-72-5, 21-72-2, 21-72-4  
John & Michele Szymanowski, Property Index No. 16-60-6.16  
John J. & John A. Szymanowski, Property Index No. 17-67-2.03; and

Remove the following parcels due to the fact that they do not meet the criteria to be in the ASA:

Marian Hilinski, Property Index No. 22-74-2  
Byron and Sonja Schuetz, Property Index No. 2-4-3.01

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Jan Dennis moved to enact the following resolution:

### **RESOLUTION NO. 1671**

#### **MODIFICATION TO THE AGRICULTURAL SECURITY AREA WITHIN THE TOWNSHIP OF McKEAN, ERIE COUNTY, PENNSYLVANIA**

**WHEREAS**, pursuant to Act 149 of 1988 (Public Law 1202), known as the “Agricultural Area Security Law”, as amended, certain owners of real property situated in McKean Township, Erie County, Pennsylvania, have proposed additions, modifications, and deletions to the Agricultural Security Area which was previously created under Resolution No. 693 on October 25, 1990 and modified under Resolution No. 1287 on September 1, 2011 and Resolution No. 1461 on November 1, 2018.

**WHEREAS**, the McKean Township Board of Supervisors received said proposals on July 27, 2025 (due to the notification of the 30-day public comment period for the seven year review process);

**WHEREAS**, the McKean Township Board of Supervisors duly referred the said proposal to the McKean Township Planning Commission, the Agricultural Security Area Advisory Committee, and the Erie County Department of Planning for review as required by law; and

**WHEREAS**, the McKean Township Planning Commission, the Agricultural Security Area Advisory Committee, and the Erie County Department of Planning presented certain recommendations to the McKean Township Board of Supervisors with respect to the proposed additions, modifications, and deletions to the Agricultural Security Area; and

**WHEREAS**, the McKean Township Board of Supervisors received certain additions, modifications, and deletions to the Agricultural Security Area whereby certain owners of real property

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situated in McKean Township requested that their properties be added, modified, or deleted to the Agricultural Security Area; and

**WHEREAS**, pursuant to Act 149 of 1988, as amended, on November 6, 2025, the McKean Township Board of Supervisors conducted a duly advertised hearing relative to the Agricultural Security Area, the additions, modifications, and deletions thereto, and the recommendations thereto from the McKean Township Planning Commission, the Agricultural Security Area Advisory Committee, and the Erie County Department of Planning; and

**WHEREAS**, ALL PROCEDURES AND REQUIREMENTS OF Act 149 of 1988 have been met and satisfied; and

**WHEREAS**, Act 149 of 1988, as amended, grants to the McKean Township Board of Supervisors the authority to adopt or reject the said proposal or any modifications thereto that they deem appropriate;

**NOW, THEREFORE, BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted, by the Board of Supervisors of McKean Township, Erie County, Pennsylvania that to the extent set forth below, the said proposal and modifications thereto are hereby adopted; and

**BE IT FURTHER RESOLVED AND ENACTED**, and it is hereby resolved and enacted, that the said Agricultural Security Area shall include an aggregate total of 3,361.3108 acres which is comprised of the designated properties listed and described on the attached document entitled “DESCRIPTION OF McKEAN TOWNSHIP AGRICULTURAL SECURITY AREA”, which by this reference is incorporated herein and made part of this resolution as if fully set forth;

**BE IT FURTHER RESOLVED AND ENACTED**, and it is hereby resolved and enacted, that in addition to the periodic reviews of the said Agricultural Security Area set forth in Act 149 of 1988, the said Agricultural Security Area may be reviewed in the third year thereafter, PROVIDED HOWEVER, that during the reviewing year, an owner or owners of viable agricultural land (as defined in Act 149 of 1988) submits to the McKean Township Board of Supervisors a proposal to modify the said Agricultural Security Area by the inclusion of said owner’s or owners’ land therein.

Enacted this 6<sup>th</sup> day of November, 2025  
By the McKean Township Board of Supervisors

\_\_\_\_\_  
Janice T. Dennis, Chair

\_\_\_\_\_  
Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Tenderrlee Little, Assistant Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

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**NEW BUSINESS**

Brian Cooper moved to enact the following resolutions for application to the Statewide Local Share Assessment Grants:

**RESOLUTION NO. 1672**

**BE IT RESOLVED**, that the McKean Township Supervisors of Erie County hereby request a Statewide Local Share Assessment grant of \$332,000 from the Commonwealth Financing Authority be used for the purchase of a new heavy duty maintenance and snow plow truck

**BE IT FURTHER RESOLVED** that the Applicant does hereby designate Janice T. Dennis, Supervisor/Secretary and Brian P. Cooper, Supervisor as the officials to execute all documents and agreements between the McKean Township Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice T. Dennis, duly qualified Secretary of the Township of McKean, Erie County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a special meeting held November 6, 2025 and said Resolution has been recorded in the Minutes of the Township of McKean and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Township of McKean, this 6<sup>th</sup> day of November, 2025.

Enacted this 6<sup>th</sup> day of November, 2025  
By the McKean Township Board of Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST: \_\_\_\_\_  
Ronald T. Bole, Supervisor

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Tenderlee Little, Assistant Secretary

**RESOLUTION NO. 1673**

**BE IT RESOLVED**, that the McKean Township Supervisors of Erie County hereby request a Statewide Local Share Assessment grant of \$998,010 from the Commonwealth Financing Authority be used for the Colonial Village Subdivision Sanitary Sewer Line Replacement Project.

**BE IT FURTHER RESOLVED** that the Applicant does hereby designate Janice T. Dennis, Supervisor/Secretary and Brian P. Cooper, Supervisor as the officials to execute all documents and agreements between the McKean Township Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

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I, Janice T. Dennis, duly qualified Secretary of the Township of McKean, Erie County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a special meeting held November 6, 2025 and said Resolution has been recorded in the Minutes of the Township of McKean and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Township of McKean, this 6<sup>th</sup> day of November, 2025.

Enacted this 6<sup>th</sup> day of November, 2025  
By the McKean Township Board of Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Tenderrlee Little, Assistant Secretary

**RESOLUTION NO. 1674**

**BE IT RESOLVED**, that the McKean Township Supervisors of Erie County hereby request a Statewide Local Share Assessment grant of \$750,000 from the Commonwealth Financing Authority be used for the McKean Community Park Pedestrian Bridge.

**BE IT FURTHER RESOLVED** that the Applicant does hereby designate Janice T. Dennis, Supervisor/Secretary and Brian P. Cooper, Supervisor as the officials to execute all documents and agreements between the McKean Township Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice T. Dennis, duly qualified Secretary of the Township of McKean, Erie County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a special meeting held November 21, 2024 and said Resolution has been recorded in the Minutes of the Township of McKean and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Township of McKean, this 21<sup>st</sup> day of November, 2024.

Enacted this 6<sup>th</sup> day of November, 2025  
By the McKean Township Board of Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

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ATTEST:

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Ronald T. Bole, Supervisor

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Tenderrlee Little, Assistant Secretary

**RESOLUTION NO. 1675**

**BE IT RESOLVED**, that the McKean Township Supervisors of Erie County hereby request a Statewide Local Share Assessment grant of \$160,000 from the Commonwealth Financing Authority be used for the Grubb Road Sanitary Sewer Line Extension Project.

**BE IT FURTHER RESOLVED** that the Applicant does hereby designate Janice T. Dennis, Supervisor/Secretary and Brian P. Cooper, Supervisor as the officials to execute all documents and agreements between the McKean Township Supervisors and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Janice T. Dennis, duly qualified Secretary of the Township of McKean, Erie County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Board of Supervisors at a special meeting held November 6, 2025 and said Resolution has been recorded in the Minutes of the Township of McKean and remains in effect as of this date.

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Township of McKean, this 6<sup>th</sup> day of November, 2025.

Enacted this 6<sup>th</sup> day of November, 2025  
By the McKean Township Board of Supervisors

\_\_\_\_\_  
Janice T. Dennis, Chair

\_\_\_\_\_  
Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Tenderrlee Little, Assistant Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved that McKean Township enter into an agreement with the County of Erie for the sale of dog licenses for fiscal year 2026, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to approve the 2026 WECEMA Budget as presented at a cost to McKean Township of \$1.352 per capita, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved that the Secretary, Treasurer, and Assistant Treasurer are authorized to attend the ECAMA Meeting, second by Ron Bole and passed by unanimous roll call vote.

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Ron Bole moved to appoint Jessica Temple to serve on the McKean Township Planning Commission with a term expiring January 2028, second by Brian Cooper and passed by unanimous roll call vote.

With no objections, the matter regarding the McKean/Middleboro STP Operator Agreement was tabled.

### **PUBLIC PARTICIPATION**

William Fulton, Golden Road

Mr. Fulton expressed his concerns regarding winter plowing of Golden Road between Edinboro Road and Old 99.

### **ADJOURNMENT**

With no objections, the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary