

August 7, 2025

HEARING OF MCKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A hearing of the Board of Supervisors was called to order on August 7, 2025 by Chair Janice Dennis at 7:00 p.m. as previously advertised by the Erie County Department of Planning and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper and Ronald Bole. Guest present was Tony Cunningham from the Erie County Department of Planning.

Floor was given to Tony Cunningham to review current CDBG projects, review the CDBG criteria, and select a project for FY 2025.

- The Township is entitled to apply for and receive an annual allocation of CDBG funds from the PA DCED pursuant to Act 179 of 1984.
- The funds are to be used to undertake activities to address housing and community needs as identified in the Three Year CDBG plan and which primarily benefit low-to-moderate income persons.
- CDBG funds can be used to undertake a wide array of activities that include, but are not limited to:
 - ☐ water, sanitary sewer, and storm sewer construction
 - ☐ street rehabilitation/reconstruction
 - ☐ sidewalk and curb replacement including removal/replacement of curb-cut ramps for ADA compliance
 - ☐ park/recreation improvements
 - ☐ removal of architectural barriers to provide handicapped accessibility
 - ☐ housing rehabilitation
 - ☐ homeownership assistance
 - ☐ fair housing activities
 - ☐ public services (*not to exceed 15% of the grant allocation*)
 - ☐ program administration (*not to exceed 20% of the grant allocation*)
- For FY 2025 the Township is entitled \$97,562.
- County Planning administers the Township's CDBG program.
- The deadline for the County on behalf of the Township to submit the application to DCED is October 28, 2025.
- The forum discussed potential options for future projects including providing funding for food banks, sewer improvements for Hillside estates, and park improvements at countryside estates.
- It was determined a new survey would need to be completed for both Hillside, and Countryside estates.

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❑ **Projects Proposed for FY 2025 funding –**

Discuss potential projects for the Township to use its CDBG funds. The township has previously expressed interest in using the funds for single family home rehabilitation.

- **\$ 16,585 (17%) – General Program Administration** - Management, oversight and coordination of the CDBG program.
- **\$80,977 – SINGLE FAMILY HOME REHABILITATION**

ADJOURNMENT

With no objections, the hearing adjourned at 7:30 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary

August 7, 2025

REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A regular meeting of the Board of Supervisors was called to order on August 7, 2025 by Chair Janice Dennis at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

CITIZEN COMMENT—AGENDA

Judy Roan remarked that residents are saying untrue facts relating to McKean Township officials.

MINUTES

Ron Bole moved to approve minutes of the July 17, 2025 meeting, second by Brian Cooper and passed by unanimous roll call vote.

TREASURER REPORT

Brian Cooper moved to approve the Treasurer Report of July 31, 2025 and approve payment of bills from the Treasurer Report of July 31, 2025, second by Ron Bole and passed by majority roll call vote with Brian Cooper abstaining.

REPORTS OF BOARDS, COMMISSIONS, COMMITTEES

Recreation Authority—May 15, 2025 meeting minutes and Treasurer Report of May 16 through July 17, 2025

REPORTS OF OFFICERS

None

CORRESPONDENCE

Act 14 Notifications—Braden Shaffer for re-issuance of the NPDES Permit for Sewage

UNFINISHED BUSINESS

None

NEW BUSINESS

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Jan Dennis moved to appoint Jessica Temple as Assistant Treasurer at an hourly rate of \$19.00, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to appoint Hugh Wolcott as an Assistant to the Sewage Treatment Operator at an hourly rate of \$17.75, second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved to send a letter of the property owner of 3563 East Stancliff Road for a possible violation of the township's Dangerous Structure Ordinance, second by Ron Bole and passed by unanimous roll call vote.

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no objections, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary