

May 15, 2025

REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A regular meeting of the Board of Supervisors was called to order on May 15, 2025 by Chair Jan Dennis at 4:00 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Jan Dennis and Ronald Bole. Member absent was Brian Cooper.

CITIZEN COMMENT – AGENDA

None

MINUTES

Ron Bole moved to table minutes of the May 1, 2025 meeting due to lack of a quorum for approval, second by Jan Dennis and passed by unanimous roll call vote.

CORRESPONDENCE

Erie County Council—Legality of the ARPA Fund Distributions of April 10, 2025

Ardath White—Request single yellow line down Bargain Road

Compliance Audit—McKean Volunteer Fireman's Relief Association, Inc., January 1, 2021 to December 31, 2023

McKean Township—Annual Audit & Financial Statements for year ended December 31, 2024

UNFINISHED BUSINESS

Ron Bole moved to approve the Treasurer Report of April 30, 2025 and approve payment of the bills from the Treasurer Report of April 30, 2025, second by Jan Dennis and passed by unanimous roll call vote.

NEW BUSINESS

Ron Bole moved to enact the following resolution:

RESOLUTION NO. 1663

A RESOLUTION OF THE TOWNSHIP OF McKEAN, COUNTY OF ERIE, PENNSYLVANIA, authorizing the elected Tax Collector to charge for certain services performed by his/her office.

May 15, 2025

IT IS HEREBY RESOLVED AND ENACTED by the Supervisors of McKean Township that the elected Tax Collector is authorized to collect the following fees for actual out-of-pocket expenses incurred:

- 1) Ten Dollars (\$10.00) for providing tax certifications upon request by members of the public.
- 2) The exact fee charged to the account of the elected Tax Collector for non-sufficient fund check(s).
- 3) Ten Dollars (\$10.00) for “in lieu of” bills or additional duplicate tax bills.

**Enacted the 1st day of May, 2025
By the McKean Township Supervisors**

Janice T. Dennis, Chair

ATTEST:

Ronald T. Bole, Supervisor

Tenderrlee Little, Assistant Secretary

Motion was second by Jan Dennis and passed by unanimous roll call vote.

Ron Bole moved that Tenderrlee Little is authorized to attend the PSATS Secretary/Manager Summit, second by Jan Dennis and passed by unanimous roll call vote.

Ron Bole moved to appoint Jeff Rupp to serve as a member on the Sewer Authority with a term expiring January 2028, second by Jan Dennis and passed by unanimous roll call vote.

Jan Dennis moved that the hourly rate for Senior Laborer John Proverb be corrected from \$22.00 to \$23.00, second by Ron Bole and passed by unanimous roll call vote.

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no objections, the meeting adjourned at 4:07 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary