

September 19, 2024

**REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

**CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order on September 19, 2024 by Chair Janice Dennis at 4:00 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

**ROLL CALL**

Members present were Janice Dennis and Brian Cooper. Member absent was Ronald Bole.

**CITIZEN COMMENT**

None

**MINUTES**

Brian Cooper moved to approve minutes of September 5, 2024 meeting, second by Jan Dennis and passed by unanimous roll call vote.

**CORRESPONDENCE**

James and Wilma Spaulding—Act 14 Notification for re-issuance of an NPDES permit for Sewage

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1638**

A Resolution of the Township of McKean, Erie County, Pennsylvania, amending the “Policies of the Township of McKean” for the execution of legislative, executive and administrative powers pursuant to the provisions of the Second Class Township Code.

**WHEREAS**, the Township of McKean, Erie County, Commonwealth of Pennsylvania (the “Township”) is a municipal corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania as a Township of the Second Class having its principal business office at 9231 Edinboro Road, P.O. Box 62, McKean, Pennsylvania, 16426; and

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**WHEREAS**, pursuant to the Second Class Township Code, 53 P.S., §65 101 *et seq.* (the “Code”) the Board of Supervisors of the Township is charged with the general governance of the Township; and

**WHEREAS**, by Resolution Number 971, adopted on May 3, 2001 and thereafter amended by Resolution Number 976, adopted on December 6, 2001, amended by Resolution No. 999, adopted on May 16, 2002, amended by Resolution No. 1003, adopted on November 7, 2002, amended by Resolution No. 1009, adopted on December 31, 2002, amended by Resolution No. 1043, adopted on December 4, 2003, amended by Resolution No. 1055 adopted on March 4, 2004, amended by Resolution No. 1059 adopted on June 3, 2004, amended by Resolution No. 1094 adopted on March 3, 2005, amended by Resolution No. 1097, adopted on June 2, 2005, amended by Resolution No. 1135 adopted on November 2, 2006, amended by Resolution No. 1150, adopted on February 1, 2007, amended by Resolution No. 1153 adopted March 15, 2007, amended by Resolution No. 1179, adopted on March 6, 2008, amended by Resolution No. 1201, adopted November 24, 2008, amended by Resolution No. 1211, adopted January 5, 2009, amended by Resolution No. 1221 adopted May 7, 2009, amended by Resolution No. 1248, adopted on March 3, 2010, amended by Resolution No. 1283 on May 5, 2011, amended by Resolution No. 1320 on May 16, 2013, amended by Resolution No. 1331 on December 3, 2013, amended by Resolution No. 1334 adopted November 7, 2013, amended by Resolution No. 1353 on July 17, 2014, amended by Resolution No. 1421 on January 3, 2017, amended by Resolution 1423 on February 1, 2017, amended by Resolution No. 1594 on January 3, 2023; amended by Resolution No. 1634 on September 5, 2024 the Board of Supervisors of the Township established "Policies of the Township of McKean" for the general governance of the Township, for the execution of legislative, executive and administrative powers, and for the maintenance of township-owned equipment and facilities; and

**WHEREAS**, the Board of Supervisors intends and desires to exercise its power and discharge its responsibility by amending the said "Policies of the Township of McKean" according to this Resolution

**NOW THEREFORE, BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted by and through the action of the duly elected Board of Supervisors of the Township of McKean, Erie County, Commonwealth of Pennsylvania, taken at a duly convened public meeting as follows:

Replace Policy Statement No. 29 as follows:

**29. LST (Local Service Tax)**

The Township shall pay monthly to the Middleboro Fire and Rescue 89% of the township’s portion of the LST tax (\$47.00) and to CECPA 11% of the township’s portion of the LST tax (\$47.00) for the express purpose of providing paid staff for fire, EMS, and paramedic service, after any commission has been paid to Berkheimer for collection of the LST tax.

**Enacted the 19<sup>th</sup> day of September, 2024  
By the McKean Township Supervisors**

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**Janice T. Dennis, Chair**

**ATTEST:**

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**Brian P. Cooper, Supervisor**

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**Tenderrlee Little, Assistant Secretary**

Motion was second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved to set a hearing for the Conditional Use Permit Application from Cesar Garcia for agriculture use on property at 5657 West Road zoned B-1 Highway Plaza Commercial to take place October 3, 2024 at 7:15 p.m. and authorize advertisement of same., second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved that McKean Township submit a Low Volume Grant Application to the Erie County Conservation District for Wilson Road stormwater improvements, second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved that McKean Township purchase a Generac Generator through Costars from CSH Electrical Contracting at cost of \$19,700, second by Jan Dennis and passed by unanimous roll call vote.

The was no action taken regarding supporting the Erie County Comprehensive Housing Plan.

Brian Cooper moved to appoint Keith Lawson as the Sewage Treatment Plant Operator in Training at a salary of \$60,500 for fiscal year 2025, second by Jan Dennis and passed by unanimous roll call vote.

With no objections from the Board, Brian Cooper noted that the township would increase the salary for Keith Lawson in 2026 equal to the amount paid to Doug Burdick for 2026, the salary anticipated for Keith Lawson for 2027 would be approximately \$66,041, and a vehicle may be purchased in 2026 for the STP Operator.

Brian Cooper moved to enact the following Resolution:

**RESOLUTION NO. 1639**

**RESOLUTION OF THE SUPERVISORS OF McKEAN TOWNSHIP,  
ERIE COUNTY, PENNSYLVANIA (hereinafter “the municipality”)**

**WHEREAS** Section 5 of the Act of January 24, 1966, P.L. 1535, known as the “Pennsylvania Sewage Facilities Act”, as Amended, and the Rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage

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Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS Brandon Grossman** has proposed the development of a parcel of land identified as Grossman SRSTP and described in the Sewage Facilities Planning Module, and proposes that such subdivision be served by a Single Residence Sewage Treatment Plant (SRSTP).

**WHEREAS,** McKean Township finds that the subdivision described in the Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of McKean Township hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module.

Enacted this 19<sup>th</sup> day of September, 2024  
By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Janice T. Dennis, Secretary

Motion was second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1640**

**SMALL FLOW TREATMENT SYSTEM FOR BRANDON GROSSMAN**  
The McKean Township Board of Supervisors reviewed and approved the Planning Module a small Flow Treatment System Brandon Grossman at 3910 Greenlee Road in McKean Township.

Enacted this 19<sup>th</sup> day of September, 2024  
By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Janice T. Dennis

Motion was second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved to authorize execution of the Transmittal Letter for Sewage Facilities Planning Module and the Maintenance Agreement Form for Brandon Grossman, second by Jan Dennis and passed by unanimous roll call vote.

Brian Cooper moved to submit an agreement to Middleboro Sewer Association for their review and approval that McKean Township provide the services of a sewage treatment operator for Middleboro's sewage treatment facility, second by Jan Dennis and passed by unanimous roll call vote.

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

With no objections, the meeting adjourned at 4:08 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary