

December 7, 2023

REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A regular meeting of the Board of Supervisors was called to order by Chair Janice Dennis as previously publicized and took place December 7, 2023 at 7:30 p.m. at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

CITIZEN COMMENT—AGENDA

None

MINUTES

Ron Bole moved to approve minutes of the November 2, 2023 hearing and meeting, second by Brian Cooper and passed by unanimous roll call vote.

TREASURER REPORT

Brian Cooper moved to approve the Treasurer Report of November 30, 2023 and approve payment of bills from the Treasurer Report of November 30, 2023, second by Ron Bole and passed by unanimous roll call vote.

REPORTS OF BOARDS, COMMISSIONS, COMMITTEES

Ron Bole moved to approve Final Plans of the Replot of Lands for Joshua and Katlyn Hayes on Shaddock Road, second by Brian Cooper and passed by unanimous roll call vote.

It was noted that the Zoning Administrator had received a formal complaint regarding possible violations of the Conditional Use Permit regarding the Bizzarro's junkyard on Bargain Road.

Recreation Authority Minutes of October 16, 2023 and Treasurer Report of September 22, 2023 through November 15, 2023 were noted.

Sewer Authority Minutes of November 15, 2023 meeting were noted.

REPORTS OF OFFICERS

Jan Dennis noted that the Hose Company used \$3,600 in fuel from the township in 2022.

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Jan Dennis moved that the township provide fuel to the McKean Hose Company at no cost, second by Ron Bole and passed by unanimous roll call vote.

CORRESPONDENCE

David Laird Associates, Inc.—Acts 14, 67, 68 Notification for the PADEP for a Small Flow Treatment Facility at 5755 Van Camp Road

Buseck, Barger, Bleil & Co.—Services for 2024 Audit

Environmental Geo-Services—Notification of Final Report submitted to PADEP for Former Green Shingle Service and Restaurant at 6468 Sterrettania Road

Seefried Industrial Properties—Email notification of Project Canal not proceeding with development on Sterrettania Road/I-90 Property

Mark Corey & Associates and PA DCNR—Peffer Road Trails

UNFINISHED BUSINESS

Brian Cooper moved to enact the following resolution:

RESOLUTION NO. 1617

A **RESOLUTION** of the Township of McKean in the County of Erie, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, herein after set forth, during the year 2023.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania that for the expenditures and expenses for the fiscal year 2023 the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2023 for the specific purposes set forth as follows:

<u>Revenues</u>	General Fund	Highway Aid Fund	Proprietary Funds
Taxes	\$ 935,500		
Licenses and Permits	\$ 32,000		
Fines and Forfeits	\$ 1,000		\$ 2,000
Interest Earnings	\$ 12,300	\$ 100	\$ 2,050
Rents and Royalties	\$ 2,100		
State Shared Rev.& Entitlement	\$ 110,500	\$279,341	
Capital & Operating Grants	\$ 15,000		
General Government	\$ 2,300		
Public Safety	\$ 7,800		
Sanitation			\$433,935

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TOTALS	\$1,118,500	\$279,441	\$437,985
<u>Expenditures</u>	General Fund	Highway Aid Fund	Proprietary Funds
General Government	\$ 236,810		
Public Safety	\$ 73,600		
Sanitation			\$437,985
Highways, Roads and Streets	\$ 511,700	\$279,441	
Culture-Recreation	\$ 16,000		
Employer Paid Benefits	\$ 101,500		
Group Insurance Benefits	\$ 178,890		
TOTALS	\$1,118,500	\$279,441	\$437,985

TOTAL
\$1,835,926

BUDGET:

Enacted this 7th day of December, 2023
By the McKean Township Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

Ronald T. Bole, Supervisor

ATTEST:

Janice T. Dennis, Supervisor

Motion was second by Ron Bole and passed by unanimous roll call vote.

NEW BUSINESS

Ron Bole moved to enact the following resolution:

RESOLUTION NO. 1619

A RESOLUTION of the Township of McKean, County of Erie, Commonwealth of Pennsylvania, exonerating delinquent real estate taxes on removed, abandoned, or destroyed mobile homes situated in McKean Township.

WHEREAS, the Erie County Bureau of Revenue & Tax Claim has determined through the Assessment Department to delete real estate taxes on mobile homes which have been removed, abandoned, or have been destroyed to the extent that they are of little value or for other reasons which make them worthless.

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THEREFORE, BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania that the following removed, abandoned, or destroyed mobile home be exonerated of delinquent real estate taxes in the total amount of \$77.82.

Index No. 31-9-16.8-3.58—2020 and 2021	\$14.42
Index No. 31-9-16.2-3.74—2017, 2020 and 2021	\$24.74
Index No. 31-9-16.4-3.64—2019	\$ 4.92
Index No. 31-9-16.2-3.29—2019, 2020 and 2021	\$19.69
Index No. 31-9-17.2-3.44—2022	\$14.05

Enacted this 7th day of December, 2023
By the McKean Township Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Janice T. Dennis, Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to enact the following resolution:

RESOLUTION NO. 1620

A Resolution to acknowledge the Financial Statements and Independent Auditor's Report of the Erie Area Council of Governments for the Calendar Year Ending December 31, 2022

WHEREAS, McKean Township is a member of the Erie Area Council of Governments (EACOG); and

WHEREAS, the EACOG has obtained the Financial Statements and Independent Auditor's Report of its financial activities during the 2022 calendar year which was reviewed by the delegates at the General Assembly meeting on September 6, 2023, and

WHEREAS, McKean Township Supervisors has reviewed the proposed Financial Statements and Independent Auditor's Report.

IT IS HEREBY RESOLVED, by McKean Township, Erie County, Pennsylvania that the Financial Statements and Independent Auditor's Report for the calendar year ending

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December 31, 2022 as presented by Buseck Barger Bleil & Company are acknowledged by McKean Township Supervisors.

Enacted this 7th day of December, 2023
By the McKean Township Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Janice T. Dennis, Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to enact the following resolution:

RESOLUTION NO. 1621

**A Resolution to Approve the Annual Budget of
the Erie Area Council of Governments for
the Calendar Year Ending December 31, 2024**

WHEREAS, McKean Township is a member of the Erie Area Council of Governments (EACOG); and

WHEREAS, the EACOG has proposed its Annual Budget for its financial activities for the 2024 calendar year which will be voted upon for approval at the EACOG's General Assembly Meeting on December 13, 2023; and

WHEREAS, the Supervisors of McKean Township has reviewed the Proposed Annual Budget for 2024, a copy of which is attached hereto, and finds it to be in good order; and

WHEREAS, the Supervisors of McKean Township acknowledges its proportionate share of the Member Dues as listed therein.

IT IS HEREBY RESOLVED by the Supervisors of McKean Township, Erie County, Pennsylvania that the proposed Annual Budget for the Calendar Year Ending December 31, 2024, is approved by the McKean Township Supervisors.

Enacted this 7th day of December, 2023

By the McKean Township Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Janice T. Dennis, Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to approve the Sewer Authority 2024 Budget at \$9,000 and authorize the appropriate monies deposited in the Sewer Authority’s account to bring the balance to \$9,000 for FY 2024, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to enact the following resolution:

RESOLUTION NO. 1618

A RESOLUTION of the Township of McKean, County of Erie, Commonwealth of Pennsylvania, fixing the tax rate for the year 2024.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania:

That the tax be and the same is hereby levied on all real property within the township of McKean subject to taxation for the fiscal year 2024 as follows:

Tax rate for general purposes, the sum of .95 mills on each dollar of assessed valuation.

That any resolution or part of resolution, conflicting with this resolution be and same is hereby repealed insofar as the same affects this resolution.

Enacted this 7th day of December, 2023
By the McKean Township Board of Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

Ronald T. Bole, Supervisor

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ATTEST:

Janice T. Dennis, Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to authorize the payment of bills through December 31, 2023, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to set and advertise the Organization Meeting and Regular Meeting for 2024 to take place January 2, 2024 at 7:30 p.m., second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to appoint the law offices of NietupskiAngelone as solicitor for McKean Township for fiscal year 2024 at an hourly rate of \$110, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to cancel the December 31, 2023 meeting unless business comes before the Board to necessitate the meeting, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to advertise an ordinance allowing the PA Department to acquire the ROW for the Old 99 Bridges Replacement Project, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved that the Secretary and Treasurer are authorized to attend the ECAMA Dinner/Meeting, second by Brian Cooper and passed by unanimous roll call vote.

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no objections, the meeting adjourned at 7:46 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary