

September 7, 2023

REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A regular meeting of the Board of Supervisors was called to order by Chair Janice Dennis as previously publicized and took place September 7, 2023 at 7:30 p.m. at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

CITIZEN COMMENT—AGENDA

None

MINUTES

Brian Cooper moved to approve minutes of the August 3, 2023 hearing and regular meeting and the minutes of the August 22, 2023 CDBG hearing, second by Ron Bole and passed by unanimous roll call vote.

TREASURER REPORT

Ron Bole moved to approve the Treasurer Report of August 31, 2023 and payment of bills from the Treasurer Report of August 31, 2023, second by Brian Cooper and passed by unanimous roll call vote.

REPORTS OF BOARDS, COMMISSIONS, COMMITTEES

None

REPORTS OF OFFICERS

Ron reported that the Peffer Road Trails Project has been completed and further that Mark Corey intends to donate two benches along the trail. Work on the reed bed at the sewage treatment plant won't be completed until next year. Brian noted that the Fry Road Bridge has been completed and they have just started chipping the roads.

CORRESPONDENCE

Erie City Water Authority—Financial Statements of December 31, 2022 and 2021

Ron Bole, Citizen—Incompetence of some of officers of McKean Hose Company

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Deiss & Halmi Engineering, Inc.—Acts 14, 67, 68 Notification (Coughlin Small Flow Treatment Facility)

Deiss & Halmi Engineering, Inc.—Acts 14, 67, 68 Notification (Josh and Bree Wise Small Flow Treatment Facility)

Erie Eclipse: Township Preparedness Checklist & Other Updates

UNFINISHED BUSINESS

None

NEW BUSINESS

Brian Cooper moved to enact the following resolution:

RESOLUTION NO. 1610

A RESOLUTION OF THE TOWNSHIP OF McKEAN, ERIE COUNTY, PENNSYLVANIA,
ACCEPTING THE DEDICATION OF A PORTION OF MAYFAIR DRIVE SITUATE IN McKEAN
TOWNSHIP, ERIE COUNTY, PENNSYLVANIA

WHEREAS, the Township of McKean, Erie County, Pennsylvania, (“Township”) approved certain plans of McKean Township (“Owner/Developer”) for the Subdivision of Land for the Township of McKean Subdivision No. 1-2011, Erie County Property Assessment No. (32) 1-1-4.01 known and commonly referred to as the Georgetown Heights Subdivision; and

WHEREAS, within the said plans for the Georgetown Heights Subdivision, the Owner/Developer dedicated certain portions of the said land as public rights-of-way known and commonly referred to as Mayfair Drive; and

WHEREAS, pursuant to the Township’s on-site inspections, the Township determined that the following improvements (“Dedicated Improvements”) have been completed in reasonable conformity with the approved plans: Mayfair Drive Cul De Sac as shown on the drawing prepared by Ralph Allan Heidler, Registered Professional Surveyor titled “Mayfair Drive Cul De Sac As Built for McKean Township.

WHEREAS, all applicable prerequisites for Owner/Developer dedication and completion of Dedicated Improvements have been satisfied; and

WHEREAS, by and subject to the provisions of this Resolution, the Township intends to formally approve and accept the Dedicated Improvements, the Township’s Subdivision and Land Development Ordinance, the Pennsylvania Municipalities Planning Code and the Second Class Township Code.

NOW THEREFORE, BE IT RESOLVED AND ENACTED, AND IT IS HEREBY RESOLVED AND ENACTED, by the duly elected Board of Supervisors of the Township as follows:

- 1) The Township hereby approves and accepts the dedication of a portion of Mayfair Drive, running approximately one hundred forty-four feet (144'), having a cartway width of at least thirty feet (30') and a right-of-way width of a sixty foot (60') radius of the cul-de-sac as shown on the drawing prepared by Ralph Allan Heidler, Registered Professional Surveyor, titled "Mayfair Drive Cul De Sac As Built for McKean Township" and duly recorded in the Office of the Recorder of Deeds for Erie County.
- 2) The Township, by and through its Board of Supervisors, its secretary, its treasurer, its engineer, are hereby authorized and directed to take all further action necessary to release the financial security heretofore posted with respect to the portion of Mayfair Drive being approved and accepted hereby.
- 3) The Township, by and through its Board of Supervisors, its secretary, its treasurer, its engineer, are hereby authorized and directed to take any and all further action necessary to effectuate the provisions of this resolution and to assure its compliance with applicable law.

RESOLVED AND ENACTED by the affirmative vote of at least a majority of the duly elected Board of Supervisors of the Township of McKean, Erie County, Pennsylvania, on this the 7th day of September, 2023.

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

Ronald T. Bole, Supervisor

ATTEST:

Tenderrlee Little, Assistant Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

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Brian Cooper moved that the township provide equipment and personnel to work at the West County Recycling facility on September 23, 2023 from 8:00 a.m. to 3:00 p.m., second by Ron Bole and passed by unanimous roll call vote.

Janice Dennis, Chief Administrative Officer of the Township's Pension, certified that the Minimum Municipal Obligation of the McKean Pension Plan for 2024 is \$75,946.00.

Jan Dennis moved to set and advertise the 2024 Budget Workshop to take place October 10, 2023 at 3:00 p.m., second by Brian Cooper and passed by unanimous roll call vote.

Ron Bole moved that the Secretary and Treasurer are authorized to attend the ECAMA Meeting, second by Brian Cooper and passed by unanimous roll call vote.

Ron Bole moved to approve Construction Change Order No. 3 in the amount of \$10,000 for additional paving and approve Pay Estimate No. 3 as submitted by Terra Works, Inc. in the amount of \$165,134.24, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to approve Construction Change Order No. 1 in the amount of - \$130 for shoulder widening and drainage work and approve Pay Estimate No. 1 dated August 18, 2023 in the amount of \$98,325 and approve Pay Estimate No. 2 dated August 30, 2023 in the amount of \$58,244, second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved that the Sewage Facilities Planning Module of the Slabic Subdivision has been reviewed and found to be acceptable and approval of this module does not constitute individual onlot system permit approval, second by Brian Cooper and passed by unanimous roll call vote.

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no objections, the meeting adjourned at 7:53 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary