

April 7, 2022

## **HEARING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A hearing of the Board of Supervisors was called to order by Chair Janice Dennis at 7:00 p.m. on April 7, 2022 as previously publicized by the Erie County Department of Planning in accordance with the Sunshine Act and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole. Guest present was Joseph Berdis from the Erie County Department of Planning.

### **PURPOSE OF HEARING**

The purpose of the hearing was to provide an overview of the CDBG program, review the township's prior use of CDBG funds, review and update the Three Year Community Development Plan, and discuss what projects the Township may be interested in undertaking with its FY 2022 allocation.

#### **Background Information**

- McKean Township is entitled to receive an annual allocation of DCBG funds from the PA DCED pursuant to PA Act 179 of 1984 and since 1985, the Township has received approximately \$3.7 million in CDBG dollars.
- CDBG funds are to be used to address a community's housing and community development needs as identified in the township's Three Year Plan.
- The FY 2022 allocation is unknown at this time but it is anticipated that it will be about as much as last year's grant of \$97,729.
- A portion of the allocation will be set aside for administration to be provided by County Planning

Eligible and Ineligible activities were noted.

Each eligible activity must meet one of three National Objectives as follows. The primary objection is to principally benefit low-to-moderate income (LMI) persons. Principally benefitting means that at least 51% of the persons to benefit from a project must be LMI.

Project Status Report for FY's 2019, 2020, and 2021 were noted.

### **Sections of the Three Year CDBG Plan were updated as follows:**

#### **HOUSING OBJECTIVES**

- ✓ FY 2021 to: Complete the FY 2019 and FY 2020, CDBG funded single family housing rehabilitation projects.

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- ✓ Provide FY 2022 CDBG funding to rehabilitate single-family, LMI owner occupied housing units in order to make them safe, decent, sanitary, and energy efficient for compliance with DCED Housing Quality Standards.

**PUBLIC FACILITIES/PUBLIC IMPROVENTS NEEDS**

- ✓ Road maintenance and reconstruction.

**PUBIC FACILITIES/PUBLIC IMPROVEMENTS OBJECTIVES**

- ✓ The township will continue to rely on its Liquid Fuel allocations and/or general fund monies for road improvements.

**PUBLIC SERVICES NEEDS**

- ✓ Public services include activities such as child care, health care, job training, services for senior citizens, drug abuse counseling and treatment, and services for homeless persons.

**PUBLIC SERVICE OBJECTIVES**

- ✓ The public service needs of the Township are best met by County and State agencies utilizing funding sources other than CDBG monies.

**POTENTIAL FY 2022 PROJECT—Continue to provide single family housing rehabilitation assistance for LMI families.**

**OTHER—**Joe will contact Jan to set up Final Public Hearing.

**ADJOURNMENT**

With no objections, the hearing adjourned at 7:28 p.m.

Respectfully submitted,

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Janice T. Dennis, Secretary

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## **REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order on April 7, 2022 by Chair Janice Dennis at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

### **CITIZEN COMMENT—AGENDA**

None

### **MINUTES**

Ron Bole moved to approve minutes of the March 17, 2022 meeting, second by Brian Cooper and passed by unanimous roll call vote.

### **TREASURER REPORT**

Brian Cooper moved to approve the Treasurer Report of March 31, 2022 subject to audit and approve payment of bills from the Treasurer Report of March 31, 2022, second by Ron Bole and passed by unanimous roll call vote.

### **REPORTS OF BOARDS, COMMISSIONS, COMMITTEES**

. Planning Commission—Minutes of March 17, 2022 were noted

Jan Dennis moved to grant a variance of 2.91' at the Grubb Road right-of-way for the Leone Real Estate, LLC Subdivision, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved to approve the final plans of Leone Real Estate, LLC for a minor subdivision on Grubb Road, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to approve the final plans of Lands of Leone & Leone for a minor subdivision on Edinboro Road contingent upon easement(s) provided for the purpose of sewer laterals, second by Ron Bole and passed by unanimous roll call vote.

Recreation Authority minutes and Treasurer Report of March 17, 2022 were noted.

Sewer Authority minutes of March 16, 2022 were noted

### **REPORTS OF OFFICERS**

It was noted that the Supervisors were thanked for work done at the McKean Community Park and by the township's road crew. Brian Cooper presented a petition from 17 residents in Georgetown Subdivision regarding use of anti-skid being used on Countryside Drive and request that no anti-skid be used on that specific road in the future. Ron Bole and Brian Cooper addressed concerns over safety and liability issues by eliminating anti-skid during winter months. It was noted that in the future, the township could possibly cut down the anti-skid being used.

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## **CORRESPONDENCE**

Act 14, 67 & 68 Notification—NPDES Permit application from Elizabeth Coburn

Spectrum Program Notification—Upcoming changes

Alexis Wentz—township meeting schedule for Chief County Detective, Mark Schau

Erie County Planning & Community Development—Erie County Recycling 5-year Recycling Strategic Plan

## **UNFINISHED BUSINESS**

It was noted that correspondence was received from the McKean Hose Company requesting McKean Township pay the full salary for one IRT member from West Ridge Fire Department for 2022 which would cost \$46,137. This would be 91% of the total cost of \$50,700 with McKean Borough paying \$4,563 at 9%. With no objections, the matter was tabled until McKean Township could discuss this matter with McKean Borough.

## **NEW BUSINESS**

Jan Dennis moved to enact the following resolution:

### **RESOLUTION NO. 1567**

#### **A RESOLUTION OF THE TOWNSHIP OF McKEAN, COUNTY OF ERIE, COMMONWEALTH OF PENNSYLVANIA APPROVING THE EMERGENCY OPERATIONS PLAN FOR McKEAN TOWNSHIP**

**THIS RESOLUTION**, approved and adopted by the Supervisors of McKean Township, Erie County, Pennsylvania, on the date hereinafter set forth.

**WHEREAS**, it is a requirement of the Pennsylvania Emergency Management Services Code, (35 Pa. C.S. Section 7101 et seq.), as amended, to have a disaster emergency management plan; and

**WHEREAS**, in response to the mandate stated above, McKean Township is a member municipality of the West Erie County Emergency Management Agency which was created to provide joint and cooperative public emergency services, through preparing and maintaining emergency management plans, and establishing emergency operations centers in order to reduce the potential effects of a major emergency or disaster and to protect the health, safety and welfare of the residents of McKean Township.

**NOW, THEREFORE**, we the undersigned Supervisors of McKean Township do hereby approve, adopt, and place into immediate effect the Regional Emergency Operations Plan for McKean Township.

Enacted this 7<sup>th</sup> day of April, 2022  
By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Janice T. Dennis, Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved to accept the resignation of Matt May from the Sewer Authority and send a thank you letter for his years of service on the Sewer Authority, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to set the hearing for the Conditional Use Permit Application from David Russell for a PRD to take place May 6, 2022 at 7:00 p.m. and advertise same, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to sell the township's 2004 Massey Ferguson tractor with equipment at a cost of \$30,000, second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved to advertise for bids for the McKean Conservation Area Improvements project of trails off Pepper Road with bids to be opened and read on May 16, 2022 at 10:00 a.m., second by Ron Bole and passed by unanimous roll call vote.

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

With no objections, the meeting adjourned at 8:17 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary