

December 3, 2020

## **REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order on December 3, 2020 by Chair Janice Dennis at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole.

### **CITIZEN COMMENT—AGENDA**

None

### **MINUTES**

Brian Cooper moved to approve minutes of November 5, 2020 meeting, second by Jan Dennis and passed by unanimous roll call vote.

### **TREASURER REPORT**

Brian Cooper moved to approve the Treasurer Report of November 30, 2020 subject to audit and approve payment of bills from the Treasurer Report of November 30, 2020, second by Ron Bole and passed by unanimous roll call vote.

### **REPORTS OF BOARDS, COMMISSIONS, COMMITTEES**

Planning Commission minutes of November 19, 2020 were noted.

Recreation Authority minutes of October meeting and Treasurer Report for month of October were noted.

Sewer Authority minutes of November 18, 2020 meeting were noted.

### **REPORTS OF OFFICERS**

Brian Cooper reported that the Baron Road culvert replacement project has been completed.

### **CORRESPONDENCE**

Correspondence was received from Henry Dunkel stating that he did not want to be appointed to another term on the Sewer Authority.

Elizabeth Reichert—letter of resignation from Sewer Authority

Jan Dennis moved to accept the resignation from Elizabeth Reichert from the Sewer Authority and send a thank you letter for her years of service, second by Brian Cooper and passed by unanimous roll call vote.

**UNFINISHED BUSINESS**

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1514**

**A RESOLUTION** of the Township of McKean in the County of Erie, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, herein after set forth, during the year 2021.

**BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted by the Board of Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania that for the expenditures and expenses for the fiscal year 2021 the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2021 for the specific purposes set forth as follows:

<u>Revenues</u>	<b>General Fund</b>	<b>Highway Aid Fund</b>	<b>Proprietary Funds</b>
Taxes	\$ 838,000		
Licenses and Permits	\$ 24,000		
Fines and Forfeits	\$ 1,000		\$ 1,300
Interest Earnings	\$ 10,000	\$ 500	\$ 610
Rents and Royalties	\$ 2,100		
State Shared Rev.& Entitlement	\$ 100,750	\$268,056	
Capital & Operating Grants	\$ 18,000		
General Government	\$ 2,300		
Public Safety	\$ 7,850		
Sanitation			\$561,236
<b>TOTALS</b>	<b>\$1,004,000</b>	<b>\$268,556</b>	<b>\$563,146</b>
<u>Expenditures</u>	<b>General Fund</b>	<b>Highway Aid Fund</b>	<b>Proprietary Funds</b>
General Government	\$ 184,775		
Public Safety	\$ 76,350		
Sanitation			\$243,696
Highways, Roads and Streets	\$ 507,500	\$268,556	
Culture-Recreation	\$ 5,000		
Employer Paid Benefits	\$ 95,500		
Group Insurance Benefits	\$ 134,875		
Debt Service			\$319,450



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Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS** Cary Peterson has proposed the development of a parcel of land identified as 10071 Old 99 and described in the Sewage Facilities Planning Module, and proposes that such subdivision be served by a Single Residence Sewage Treatment Facility.

**WHEREAS**, McKean Township finds that the subdivision described in the Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of McKean Township hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module.

Enacted this 3<sup>rd</sup> day of December, 2020  
By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Janice T. Dennis

Motion was second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved to enact the following resolution:

**RESOLUTION NO. 1516**

**SMALL FLOW TREATMENT SYSTEM FOR CARY PETERSON**  
The McKean Township Board of Supervisors reviewed and approved the Planning Module for a Small Flow Treatment System for Cary Peterson at 10071 Old 99 in McKean Township.

Enacted this 3<sup>rd</sup> day of December, 2020

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By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Janice T. Dennis

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Jan Dennis moved to authorize execution of the Transmittal Letter for Sewage Facilities Planning Module and the Maintenance Agreement Form for the Cary Peterson SFTF, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to approve the Sewer Authority 2021 Budget at \$9,000 and authorize the appropriate monies deposited in the Sewer Authority’s account to bring the balance to \$9,000 for FY 2021, second by Ron Bold and passed by unanimous roll call vote.

Jan Dennis moved to enact the following resolution:

**RESOLUTION NO. 1517**

**A RESOLUTION** of the Township of McKean, County of Erie, Commonwealth of Pennsylvania, fixing the tax rate for the year 2021.

**BE IT RESOLVED AND ENACTED**, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of McKean, County of Erie, Commonwealth of Pennsylvania:

That the tax be and the same is hereby levied on all real property within the township of McKean subject to taxation for the fiscal year 2021 as follows:

Tax rate for general purposes, the sum of .95 mills on each dollar of assessed valuation.

That any resolution or part of resolution, conflicting with this resolution be and same is hereby repealed insofar as the same affects this resolution.

Enacted this 3<sup>rd</sup> day of December, 2020  
By the McKean Township Board of Supervisors

\_\_\_\_\_  
Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

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Ronald T. Bole, Supervisor

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Janice T. Dennis, Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to authorize the payment of bills through December 31, 2020, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to set and advertise the Organization Meeting and Regular Meeting for 2021 to take place January 4, 2021 at 7:30 p.m., second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to appoint the law offices of Gery T. Nietupski, Esq LLC as solicitor for McKean Township for fiscal year 2021 at an hourly rate of \$115, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to cancel the December 31, 2020 meeting unless business comes before the Board to necessitate the meeting, second by Ron Bole and passed by unanimous roll call vote.

Jan Denis moved to enact the following resolution:

**RESOLUTION NO. 1518**

**RESOLUTION OF THE SUPERVISORS OF McKEAN TOWNSHIP,  
ERIE COUNTY, PENNSYLVANIA (hereinafter “the municipality”)**

**WHEREAS** Section 5 of the Act of January 24, 1966, P.L. 1535, known as the “Pennsylvania Sewage Facilities Act”, as Amended, and the Rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS** Jeffrey A. and Rebecca A. Nelson has proposed the development of a parcel of land identified as 7701 Bear Creek Road and described in the Sewage Facilities Planning Module, and proposes that such subdivision be served by a New Treatment Facility.

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**WHEREAS**, McKean Township finds that the subdivision described in the Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of McKean Township hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module.

Enacted this 3<sup>rd</sup> day of December, 2020  
By the McKean Township Supervisors

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Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Janice T. Dennis, Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to enact the following resolution:

**RESOLUTION NO. 1519**

**SMALL FLOW TREATMENT SYSTEM FOR JEFFREY A. AND REBECCA A. NELSON**  
The McKean Township Board of Supervisors reviewed and approved the Planning Module for a Small Flow Treatment System for Jeffrey A. and Rebecca A. Nelson at 7701 Bear Creek Road in McKean Township.

Enacted this 3<sup>rd</sup> day of December, 2020  
By the McKean Township Supervisors

\_\_\_\_\_  
Janice T. Dennis, Chair

\_\_\_\_\_  
Brian P. Cooper, Supervisor

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Ronald T. Bole, Supervisor

ATTEST:

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Janice T. Dennis

Motion was second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved to authorize execution of the Transmittal Letter for Sewage Facilities Planning Module and the Maintenance Agreement Form for the Jeffrey and Rebecca Nelson SFTF, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to set the wage rate for a Laborer with a CDL during snowplowing operations at \$20.00 per hour, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to approve the final plans of the Paavola Subdivision for a minor subdivision on Rick Road, second by Ron Bole and passed by unanimous roll call vote.

Brian Cooper moved to approve the final plans of Timothy Birkmire for a minor subdivision in the Sterrettania Business Park, second by Ron Bole and passed by unanimous roll call vote.

#### **PUBLIC PARTICIPATION**

None

#### **ADJOURNMENT**

With no objections, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary