

October 1, 2020

HEARING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A hearing of the Board of Supervisors was called to order by Chair Janice Dennis at 7:15 p.m. on October 1, 2020 as previously publicized by the Erie County Department of Planning in accordance with the Sunshine Act and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper, and Ronald Bole. Guest present was Joseph Berdis from the Erie County Department of Planning.

PURPOSE OF HEARING

The purpose of the second hearing was to identify the activities the Township proposed to undertake with its CDBG-COVID allocation and take comments.

Background Information

- In response to the Coronavirus Pandemic, the DCED notified Erie County and McKean Township that the Township was eligible to apply for and receive a special CDBG allocation to be used specifically for “the prevention of, preparation for, and response to the Coronavirus”.
- McKean Township’s allocation is \$61,811. The deadline to submit the funding request to the DCED had passed, but an extension was granted.

Proposed Activities

- \$4,211 of the allocation will be set aside for Program Administration provided by the Erie County Department of Planning.
- \$57,600 will be provided to the Second Harvest Food Bank to carry out the Produce Express Distribution Project. Twice a month for 2 years, Second Harvest will bring a truckload of food to the parking lot of St. Francis Xavier Church and distribute 25-50 pounds of nutritious food items free of charge to income eligible food insecure families. The items will vary based on Second Harvest’s available inventory. It is estimated that a total of 100 persons a month will receive the assistance. Each distribution costs approximately \$1,200 to operate: $\$1,200 \times 48 \text{ months} = \$57,600$.

The project responds to a need resulting from COVID and meets the LMI objective in that the project will have income eligibility requirements which limit the activity exclusively to low income families.

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COMMENTS

It was noted that the Second Harvest Food Bank will insure the income limits are met.

ADJOURNMENT

With no objections, the hearing adjourned at 7:26 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary

October 1, 2020

REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A regular meeting of the Board of Supervisors was called to order on October 1, 2020 by Chair Janice Dennis at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper and Ronald Bold.

CITIZEN COMMENT—AGENDA

None

MINUTES

Ronald Bole moved to approve minutes of September 17, 2020 hearing and meeting, second by Brian Cooper and passed by unanimous roll call vote.

TREASURER REPORT

Brian Cooper moved to approve the Treasurer Report of September 30, 2020 subject to audit and approve payment of bills from the Treasurer Report of September 30, 2020, second by Ron Bole. Due to a conflict to approve, Brian Cooper and Ronald Bole abstained. Discussion followed and in order for the motion to pass, Ron and Brian voted yes.

REPORTS OF BOARDS, COMMISSIONS, COMMITTEES

Planning Commission—minutes of September 17, 2020 were noted.

REPORTS OF OFFICERS

Brian reported that the anti-skid has been stacked, the plow trucks are getting ready for winter months, and ditching is continuing. Jan reported that the 2020 West County Recycling project was a great success with McKean Township having the highest participation at 131.

CORRESPONDENCE

Erie Metropolitan Transit Authority—local match fund commitment

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UNFINISHED BUSINESS

None

NEW BUSINESS

Jan Dennis moved to enact the following resolution:

**RESOLUTION NO. 1514
RESOLUTION APPROVING THE 2020 CDBG-COVID APPLICATION
AND AUTHORIZING ITS SUBMISSION TO THE
THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT**

A Resolution of the Township of McKean, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant-Coronavirus (CDBG-CV) Program, as part of the Coronavirus, Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that McKean Township, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant-Coronavirus Program; and

WHEREAS, the Township has requested that the County of Erie, acting through the Erie County Department of Planning and Community Development, herein, referred to as County Planning, administer the Township's CDBG-COVID program; and

WHEREAS, the Township wishes to apply for said funds in the amount of \$61,811 to be used specifically for the prevention of, preparation for, and response to the Coronavirus.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of Supervisors that its Chairperson is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant-Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG-COVID funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Township of McKean, Commonwealth of Pennsylvania agrees to repay the proportion deemed ineligible from non-federal sources.

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BE IT FURTHER RESOLVED that the Community Needs Assessment developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Chairperson of the McKean Township Board of Supervisors is empowered to place her signature, on behalf of the Board, on necessary application forms and affix thereto the official seal of the Township of McKean.

THEREFORE, the undersigned, Janice Dennis, Chairperson of the Township Board of Supervisors, does hereby certify that the resolution was adopted at a duly noticed regular meeting of the Township Board of Supervisors on the on the 1st day of October 2020.

Enacted this 1st day of October, 2020
By the McKean Township Supervisors

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Tenderrlee Little, Assistant Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Jan Dennis moved that McKean enter into a Cooperation Agreement with the County of Erie for the 2020 CDBG-COVID Program, second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved to enact the following resolution:

RESOLUTION NO. 1515
A RESOLUTION OF McKEAN TOWNSHIP, ERIE COUNTY, PENNSYLVANIA AUTHORIZING THE ADVERTISEMENT OF THE TOWNSHIP'S INTENT TO APPOINT A FIRM OF CERTIFIED OR COMPETENT PUBLIC ACCOUNTS TO MAKE AN EXAMINATION AND AUDIT OF ALL THE ACCOUNTS OF THE TOWNSHIP FOR FISCAL YEAR 2020

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WHEREAS, Section 917(b)(1) of the Second Class Township Code authorizes a Board of Supervisors to appoint a firm of certified or competent public accounts to replace a Township's elected Auditors for purposes of making an examination and audit of all the accounts of a Township; and

WHEREAS, Section 917(b)(1) of the Second Class Township Code further authorizes a Board of Supervisors to determine the compensation for such firm of certified or competent public accounts; and

WHEREAS, Section 917(b) (2) of the Second Class Township Code requires that at least thirty (30) days prior to any vote to appoint a firm of certified or competent public accountants to replace the elected Auditors, a Board of Supervisors must advertise in a newspaper of general circulation the intent to appoint a firm of certified or competent public accountants to replace the elected Auditors; and

WHEREAS, the McKean Township Board of Supervisors believes that the consideration of the appointment of a firm of certified or competent public accountants to replace the elected Auditors is in the best interest of the Township.

NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of McKean Township, Erie County, Pennsylvania, as follows:

1. The McKean Township Board of Supervisors hereby authorizes the advertisement of the Township's intent to appoint a certified public accountant firm at the 2021 organization meeting to replace the Township's elected Board of Auditors to audit and make an examination of the accounts of the Township for fiscal year 2020, and the preparation of a Resolution regarding the same.
2. A legal advertisement shall be placed in a newspaper of general circulation in the Township, notifying the public of the date, time, and location of the said organization meeting.
3. The appropriate Township personnel are hereby authorized and directed to take all actions necessary to carry out the purposes of this Resolution.

Enacted this 1st day of October, 2020
By the McKean Township Board of Supervisors

Janice T. Dennis, Chair

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Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Janice T. Dennis, Secretary

Motion was second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved that McKean Township submit a letter of support to the PADCNR for McKean Area Snowmobile Club, second by Ron Bole and passed by unanimous roll call vote.

PUBLIC PARTICIPATION

None

ADJOURNMENT

With no objections, the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary