

September 6, 2018

## **REGULAR MEETING OF McKEAN TOWNSHIP SUPERVISORS**

### **CALL TO ORDER**

A regular meeting of the Board of Supervisors was called to order by Chair Janice Dennis on September 6, 2018 at 7:30 p.m. as previously advertised and took place at the McKean Township Municipal Bldg.

### **ROLL CALL**

Members present were Janice Dennis, Brian Cooper, and Ronald Bole. The meeting was taped by the Edinboro News.

### **CITIZEN COMMENT – AGENDA**

Mr. Jim Laughlin, Financial Advisor of HUB International HDH gave a presentation relating to Municipal Resource Management Trusts. He stated that the Trust is owned by the employees and the municipality could have Property and Liability Trust and/or Worker's Compensation Trust. Claims are paid in cash and the municipality has to be in the Trust for three years before dividends are paid.

Mr. Charles Kanarr, Emergency Management Coordinator, reported that he has met with five of the nine fire chiefs and presented suggestions such as an outreach training for the community, October 27<sup>th</sup> there will be a logistical staging area at EUP, and the radio system will be ready to go by the end of the year.

### **MINUTES**

Brian Cooper moved to approve minutes of the August 2, 2018 meeting, the August 27, 2018 hearing, and the August 27, 2018 special meeting, second by Ron Bole and passed by unanimous roll call vote.

### **TREASURER REPORT**

Ron Bole moved to approve the Treasurer Report of August 31, 2018 subject to audit and payment of bills from the Treasurer Report of August 31, 2018, second by Brian Cooper and passed by unanimous roll call vote.

### **REPORTS OF BOARDS, COMMISSION, COMMITTEES**

Planning Commission minutes of August 16, 2018 meeting were highlighted.

Recreation Authority minutes of July, 2018 were noted.

Agricultural Security Area Advisory Committee minutes were highlighted.

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## **REPORTS OF OFFICERS**

Brian Cooper reported that the township parking lot surface has been completed, they are currently working on storm sewers in Georgetown Heights, and the Van Cam Road Bridge will be closed for approximately two weeks as work for replacement of the bridge will soon be underway.

## **CORRESPONDENCE**

Erie City Water Authority—Financial Statements and Independent Auditor’s Report for December 31, 2017 and 2016

Laughlin Builders—Act 14 Notification

Charter Communications—Notification that effective August 24, 2018, the English Premier League Soccer channel will no longer be available

Gannett Fleming—Inspection of Old 99 Bridge over Tributary of Lamson Run

## **UNFINISHED BUSINESS**

It was noted that the single family dwelling which was inspected as a dangerous structure on Drown Avenue has been demolished. The owner approached the township wants to leave the attached garage on the property as all the materials from the single family dwelling is being stored. With no objections the Board agreed that this now detached garage may remain on the property for a period of three years due to the fact that the owner intends to construct a new single family dwelling.

Jan Dennis moved to set a public hearing to take place November 1, 2018 at 7:00 p.m. for the Agricultural Security Area Seven Year Review, second by Ron Bole and passed by unanimous roll call vote.

## **NEW BUSINESS**

Ron Bole moved to approve the payment of dues for Karen Hamme for the PA State Tax Collectors’ Association and authorize payment of expenses for attendance at the PA State Tax Collectors’ Association Annual Convention, second by Brian Cooper and passed by unanimous roll call vote.

Janice Dennis, Chief Administrative Officer of the Township’s Pension Plan, certified that the Minimum Municipal Obligation of the McKean Township Pension Plan for 2019 is \$68,863.

It is noted it was advertised for RFP’s for a professional consulting firm to design and supervise the construction of trail improvements was advertised on August 3, 2018. McKean Township has received one proposal from Pashek + MTR, Ltd. at a total cost of \$54,395.

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Jan Dennis moved that McKean Township accept the proposal from Pashek + MTR, Ltd. as the professional consulting firm for the design and supervision of the construction of the McKean Conservation Area Trail Development Phases 1 & 2 contingent upon DCNR review, second by Brian Cooper and passed by unanimous roll call vote.

Brian Cooper moved to set and advertise the 2019 Budget Workshop to take place October 18, 2018 at 3:30 p.m., second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved that the township provide equipment and personnel to work at the West County Recycling facility on September 29, 2018 from 8:00 a.m. to 3:00 p.m., second by Brian Cooper and passed by unanimous roll call vote.

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

With no objections, the meeting adjourned at 7:57 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary