

HEARING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A hearing of the Board of Supervisors was called or order by Chair Janice Dennis at 3:00 p.m. on August 27, 2018 as previously publicized by the Erie County Department of Planning in accordance with the Sunshine Act and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper, and Ronald Bole. Guest present was Joseph Berdis from the Erie County Department of Planning.

PURPOSE OF HEARING

The purpose of the hearing was to discuss the proposed use of FY 2018 CDBG funds, review the Three Year Plan Summary, and future schedule of events.

Background Information

- McKean Township is an entitlement municipality per PA Act 179 of 1984.
- Since 1985 McKean has received a little over \$3.4 million in CDBG funding.
- CDBG funds are to be used to address housing and community development needs as identified in the township's Three Year Plan.
- The Township's program is administered by the ECDP.
- For FY 2018 the Township is entitled to \$92,411. This is \$7,020 more than last year's grant of \$85,391 which represents an increase of 8.2%.
- Approximately 10% of the allocation will be set aside for administration leaving \$83,170 for projects.

Eligible Activities and Ineligible Activities

- CDBG funds can be used to undertake acquisition of property, public facilities and improvements, privately owned utilities, public services, interim assistance, relocation, loss of rental income, removal of architectural barriers, housing rehabilitation, new housing construction, code enforcement, historic preservation, commercial or industrial rehabilitation, planning and capacity building and reasonable program administration costs.
- Activities which cannot be funded with CDBG funds are buildings for general conduct of government, general government expenses, political or religious activities, construction equipment, fire protection equipment, personal furnishing or property, food not related to direct service delivery to clients, furnishings, new housing construction and income payments made to individuals or a family.
- Projects funded in the last three years are completion of substandard single family dwellings, purchase and installation of two picnic pavilions and purchase and installation of playground equipment for Idyll Whyte Village Mobile Home Park.
- It was noted that residual funding from the last three years is approximately \$30,963.

National Objectives

- Each eligible activity must meet one of three National Objectives.
- The primary objective is to principally benefit low-to-moderate income persons.
- A LMI person is an individual whose income is no more than 80% of median income.
- Principally benefitting means that at least 51% of the persons to benefit from a project must be LMI.

Concentrations of LMI Persons and Ways to Benefit LMI Persons were noted.

Three Year Plan Summary

- ✓ **SHORT TERM PLAN** (*Activities which the Township proposes to undertake with FY 2018 funding*)
 - Possible road reconstruction of Sheldon Drive after survey is completed for an eligible activity.
- ✓ **LONG TERM PLAN** - (*Activities which the Township will consider undertaking with future CDBG funding: FY '19 & FY '20*)
 - Provide additional recreational facilities at Idyll Whyle Mobile Home Park and Countryside Mobile Home Park
 - Continue Single family housing rehabilitation

Discussion followed pertaining to the possibility of utilizing township CDBG funds for the construction of a walking bridge project in McKean Borough which could benefit low to moderate persons adjoining the McKean Community Park.

ADJOURNMENT

With no objections, the hearing adjourned at 4:17 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary

August 27, 2018

SPECIAL MEETING OF McKEAN TOWNSHIP SUPERVISORS

CALL TO ORDER

A special meeting of the Board of Supervisors was called to order by Chair Janice Dennis on August 27, 2018 at 4:22 p.m. as previously publicized in accordance with the Sunshine Act and took place at the McKean Township Municipal Bldg.

ROLL CALL

Members present were Janice Dennis, Brian Cooper and Ronald Bole.

The purpose of the special meeting was to consider a resolution to revise the Township's FY 2016 CDBG Program and any other business as may come before the board.

Brian Cooper moved to enact the following resolution:

RESOLUTION NUMBER 1458, 2018 RESOLUTION APPROVING A REVISION TO MCKEAN TOWNSHIP'S FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the Township of McKean is entitled to receive an annual allocation of Community Development Block Grant (CDBG) funds from the Pennsylvania Department of Community and Economic Development (PA DCED) pursuant to the provisions of PA Act 179 of 1984; and

WHEREAS, the Township received \$86,272 in FY 2016 CDBG funding and previously resolved that the monies be used for the following:

- \$77,672.00 – Purchase and install two (2) pavilions for Idyll Whyll Village Mobile Home Park (*Idyll Whyll Village Mobile Home Park Recreation Project - Phase II*)
- \$ 8,600.00 – General Program Administration; and

WHEREAS, the two (2) pavilions have been purchased and installed through PA COSTARS at a price of \$59,000.00 leaving a balance of \$18,672.00; and

WHEREAS, the Township desires to use a portion of the funds totaling \$10,747.20 to purchase additional park/pavilion amenities consisting of two (2) grilles and eight (8) picnic tables, two (2) of which are ADA accessible; and

WHEREAS, these amenities will be permanently mounted and purchased through the same PA COSTARS vendor who provided the pavilions; and

WHEREAS, adding to the project scope of work necessitates a "revision" to the CDBG program which requires approval by the governing body and the submission of applicable documentation to the PA Department of Community and Economic Development.

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NOW THEREFORE BE IT RESOLVED that the McKean Township Supervisors desire to revise its FY 2016 CDBG program as follows:

- ✓ Add to the original scope of work of the pavilions project to also include picnic tables and grilles; and
- ✓ Reserve the right to potentially add other amenities to the project with the remaining \$7,924.80 in FY 2016 funding.

BE IT FURTHER RESOLVED by the McKean Township Supervisors that:

- ✓ All other terms and conditions regarding the FY 2016 CDBG program not affected by this revision shall remain in full force and effect; and
- ✓ The Erie County Department of Planning is authorized to submit all necessary documentation to the PA Department of Community and Economic Development to effectuate the program change.

Enacted this 27th day of August 2018 by the McKean Township Board of Supervisors:

Janice T. Dennis, Chair

Brian P. Cooper, Supervisor

ATTEST:

Ronald T. Bole, Supervisor

Janice T. Dennis, Secretary

Motion was second by Ron Bole and passed by unanimous roll call vote.

Jan Dennis moved that McKean Township Supervisors ratify their full support of the controlled burn training of a vacant house and barn at 10071 Old 99, second by Ron Bole and passed by unanimous roll call vote.

Ron Bole moved that McKean Township Supervisors approve the submittal of an application to PennDOT for the installation of a Hidden Driveway Sign to be installed at 3370 Flower Road, second by Brian Cooper and passed by unanimous roll call vote.

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ADJOURNMENT

With no objections, the meeting adjourned at 4:24 p.m.

Respectfully submitted,

Janice T. Dennis, Secretary