

**EXPLANATIONS AND INSTRUCTIONS  
FOR  
APPLICATION FOR MCKEAN TOWNSHIP DRIVEWAY PERMIT**

1. All fees shall be paid in cash or by check made payable to McKean Township.
2. The prescribed permit fees shall accompany the application.
3. A sketch of the driveway plan shall accompany the application. The sketch of the driveway plan must comply with the applicable McKean Township Standards for Driveways which Standards are available from the Township Secretary.
4. A driveway permit shall be issued only to the owner of the property upon which the driveway will be located.
5. Each driveway, whether serving the same premises or not, shall require a separate driveway permit issued under a separate application.
6. No two (2) driveways serving one (1) property shall be within fifteen (15) feet of each other at their intersection with the street line.
7. The applicant should consult Ordinance No. 2-91 of McKean Township for provisions regulating the initiation and installation of driveways.

APPLICATION FOR MCKEAN TOWNSHIP DRIVEWAY PERMIT

Property Index No. \_\_\_\_\_ Driveway Permit No. \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

PERMIT FEES OR EXEMPTION

Exemption From Fee : Yes \_\_\_ No \_\_\_
Minimum Use Driveway Fee : \$ \_\_\_\_\_
Low Level Use Driveway Fee : \$ \_\_\_\_\_
Extension Fee : \$ \_\_\_\_\_
Total Fees : \$ \_\_\_\_\_

APPLICATION FOR DRIVEWAY IS HEREBY MADE BY THE FOLLOWING PROPERTY OWNER:
APPLICANT'S NAME : \_\_\_\_\_ TELEPHONE: \_\_\_\_\_
ADDRESS : \_\_\_\_\_
AUTHORIZED AGENT'S NAME (IF DIFFERENT FROM PROPERTY OWNER): \_\_\_\_\_

Location of Driveway: \_\_\_\_\_

Driveway Plan Attached : Yes \_\_\_\_\_ No \_\_\_\_\_

NOTE: Plan must show driveway location relative to premises being served. Plan must designate the course, grade, structure, materials, and drainage facilities, if any, involved in driveway construction.

Drain Pipe Size : Diameter \_\_\_\_\_ Length: \_\_\_\_\_

PROPERTY OWNER'S SIGNATURE : \_\_\_\_\_

APPLICATION REVIEWED BY : \_\_\_\_\_
(Superintendent or Roadmaster)

Engineering Services Required : Yes \_\_\_\_\_ No \_\_\_\_\_

Additional Inspection Required: Yes \_\_\_\_\_ No \_\_\_\_\_

NOTE: If in the opinion of the Superintendent or Roadmaster the Township Engineer must be consulted and/or any additional inspection is required, then all costs for same must be borne by the Applicant, and the said costs will be invoiced separately to the Applicant.

Date Application Approved: \_\_\_\_\_, 20\_\_\_\_

Date Application Expires : \_\_\_\_\_, 20\_\_\_\_

Date Application Extended: \_\_\_\_\_, 20\_\_\_\_

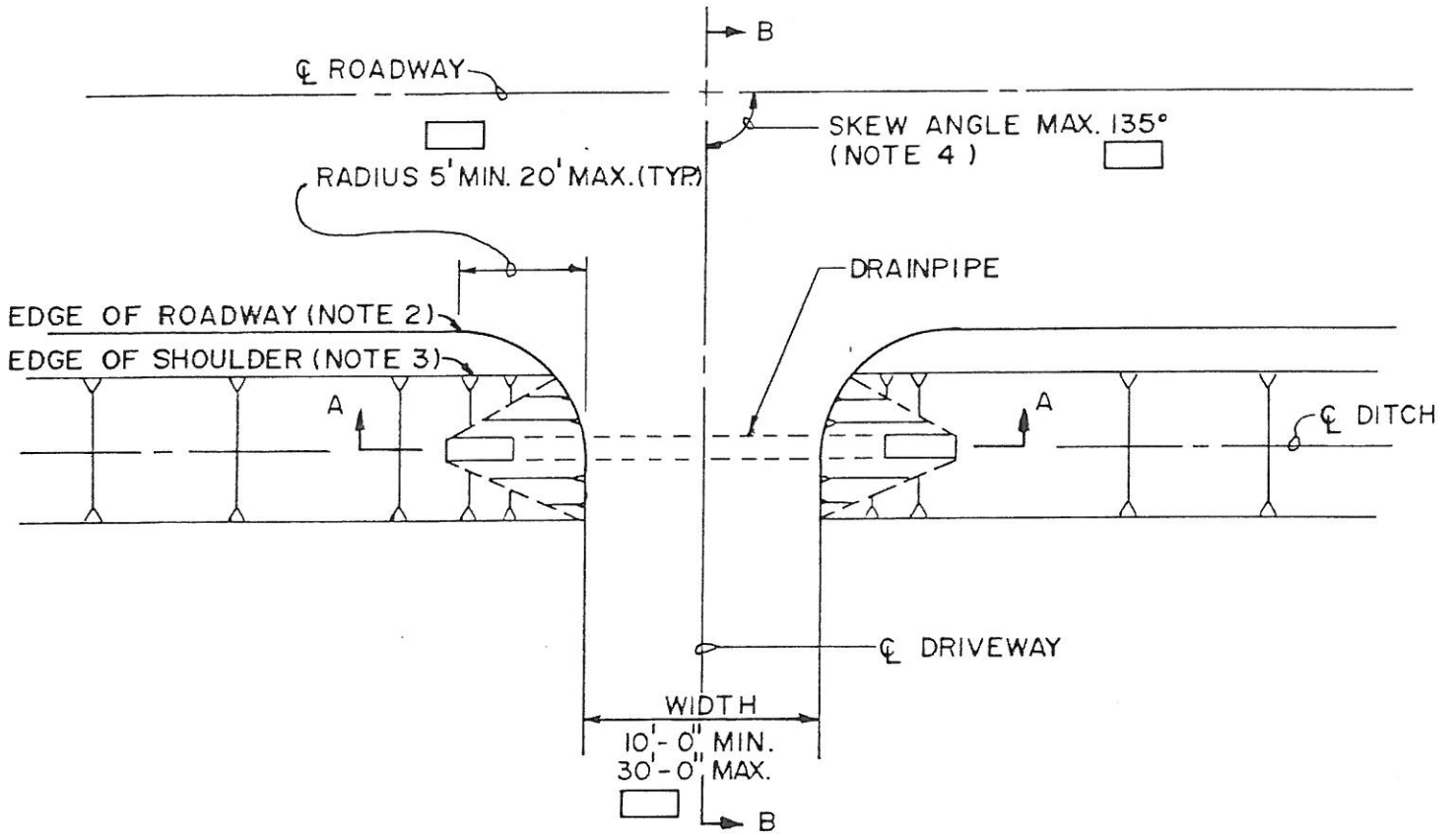
Date Extension Expires : \_\_\_\_\_, 20\_\_\_\_

Additional Conditions Applicant Must Meet for Permit: \_\_\_\_\_

PERMIT ISSUED BY : \_\_\_\_\_
(Township Secretary)

Date Applicant Notified Township that Work Completed : \_\_\_\_\_, 20\_\_\_\_

Date Superintendent/Roadmaster Reviewed and Deemed Work Completed : \_\_\_\_\_, 20\_\_\_\_

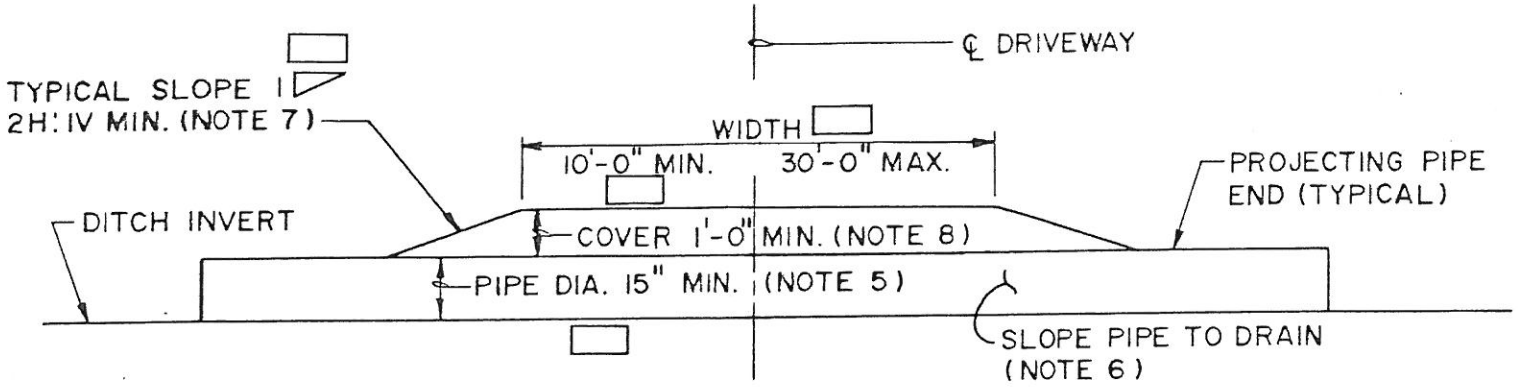


PLAN VIEW  
TYPICAL INSTALLATION

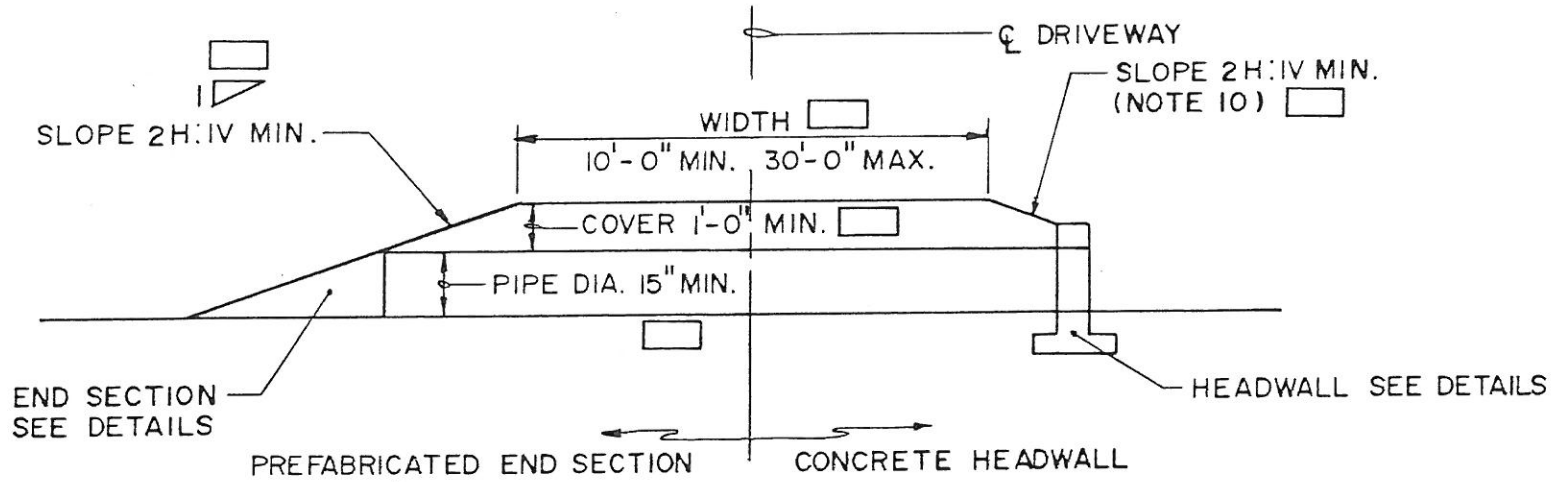
McKEAN TOWNSHIP STANDARDS

[ ] TO BE COMPLETED BY APPLICANT

# SECTION A-A ALONG $\phi$ DITCH



## TYPICAL INSTALLATION MINIMUM PIPE LENGTH 20'-0"

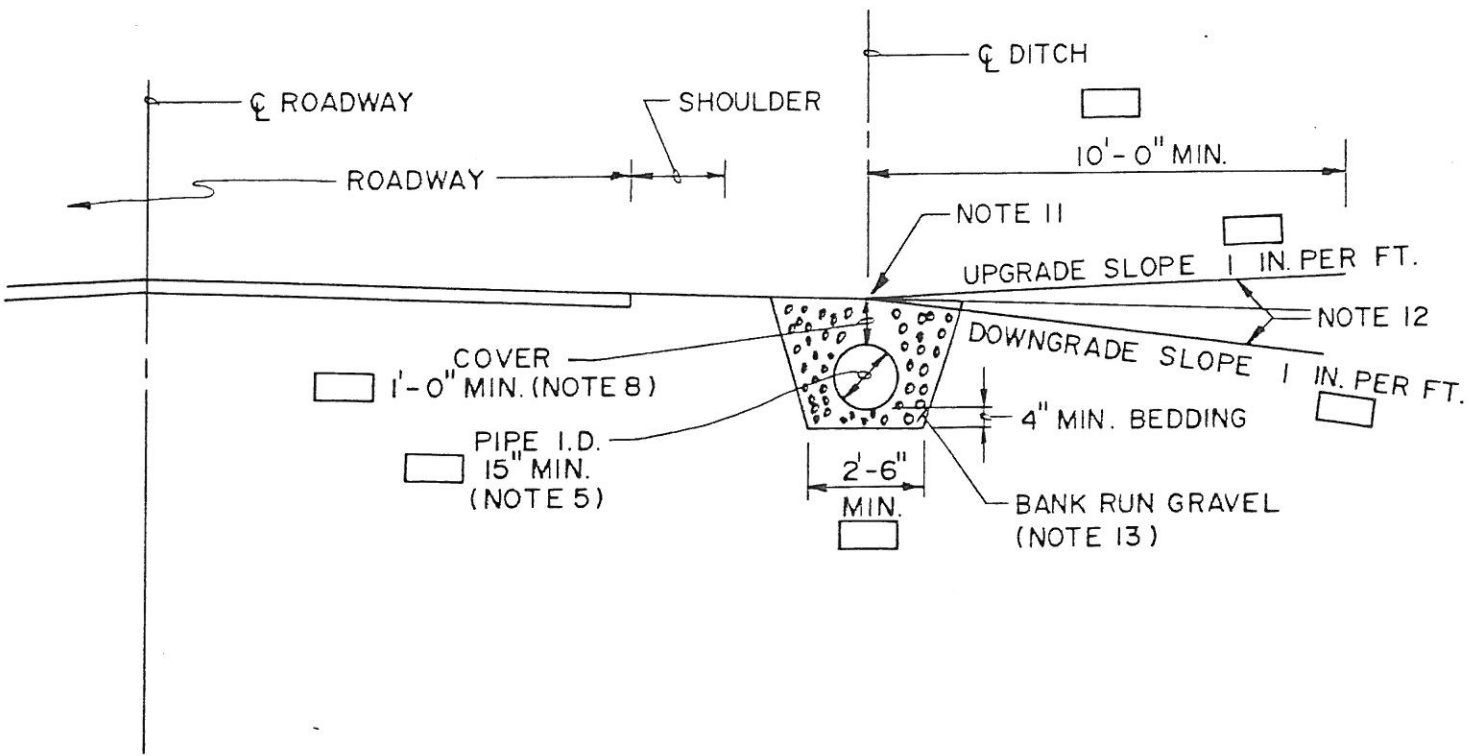


## SPECIAL CASE INSTALLATION (NOTE 9)

### McKEAN TOWNSHIP STANDARDS

□ TO BE COMPLETED BY APPLICANT

SECTION B-B  
ALONG  $\phi$  DRIVEWAY



McKEAN TOWNSHIP STANDARDS

□ TO BE COMPLETED BY APPLICANT

## NOTES

1. These Standards are intended to represent the majority of typical driveways to be constructed in the Township. The Township reserves the right to modify these Standards as required on a case-by-case basis.
2. The roadway is defined as that portion of the highway ordinarily used for vehicular traffic, exclusive of the sidewalk or shoulder. In the event of disagreement as to the location and/or limits of roadway, the location and/or limits of roadway determined by the Township or its Engineer shall govern.
3. The shoulder is defined as the portion of the roadway, contiguous to the traffic lanes, ordinarily used for accommodation of stopped vehicles, for emergency use, and for lateral support of the roadway. The edge of shoulder is defined as the intersection of the shoulder slope with the side slope or ditch slope.
4. The skew angle is defined as the larger angle created by the intersection of the centerline roadway and the centerline driveway. In most cases this angle will be 90 degrees (i.e., right angle between roadway and driveway).
5. The minimum size drainpipe shall be 15 inch diameter. A larger size may be required to accommodate runoff at a particular location. The pipe shall have sufficient strength to withstand the proposed vehicle loads.
6. The pipe shall be laid on a slope to drain, generally conforming to the slope of the ditch.
7. Side slopes shall be no steeper than 2 horizontal to 1 vertical.
8. The pipe shall be protected by a one foot minimum cover of material from the top of the pipe to the top of the driveway surface.
9. Special pipe end treatment as shown may be required by the Township to suit specific field conditions. These end treatments may also be utilized at the Owner's option in cases where they are not specifically required by the Township.
10. Where headwalls are used, the top of concrete shall be a minimum of 6 inches below the top of the driveway.

### MCKEAN TOWNSHIP STANDARDS

#### DRIVEWAYS

NOTES CON'T.

11. The slope of the roadway shoulder shall be extended to the centerline of the ditch. Driveway sloped (upgrade or downgrade) shall start at the centerline of the ditch or further from the roadway.

12. Driveway slopes (upgrade or downgrade) shall be no steeper than 1 inch rise per 1 foot of run for a distance 10 feet from the centerline of ditch.

13. Pipe bedding and backfill within the limits of driveway shall be bank run gravel material acceptable to the Township. The Township reserves the right to reject bedding and backfill material that is not acceptable.

14. Details shown for optional prefabricated end section are for typical 15 inch diameter corrugated steel pipe. Dimensions will vary for different size pipes and different materials. Toe plate extensions are recommended where end sections are used.

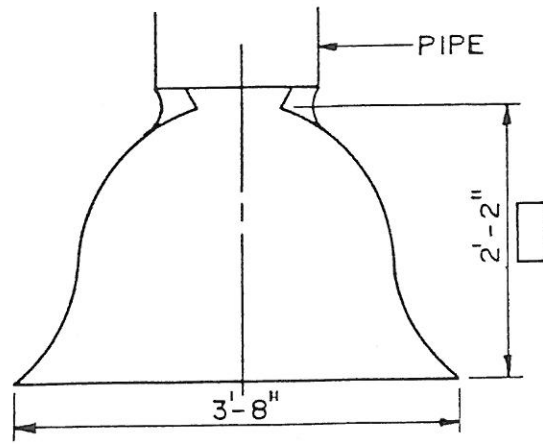
15. Dimensions shown for optional concrete headwalls are for typical case. Deeper and/or wider headwalls with heavier reinforcement may be required at a particular location. The pipe should be extended to the front face of the headwall so that it is embedded in concrete.

16. No driveway shall be permitted where a Township road underdrain outlets.

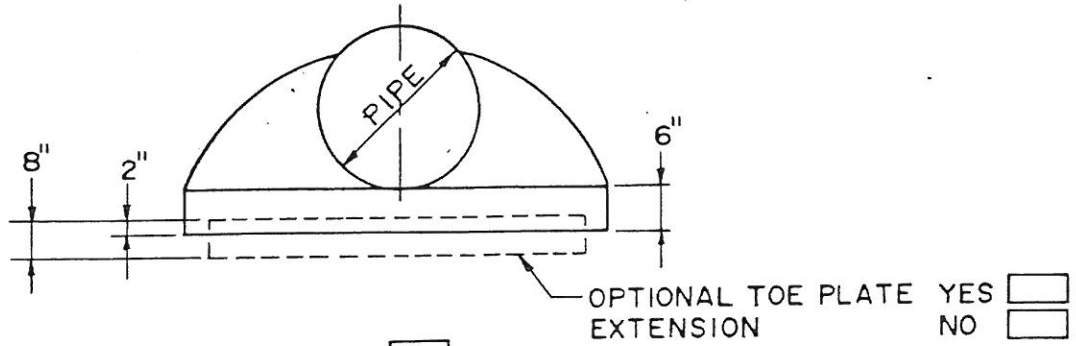
MCKEAN TOWNSHIP STANDARDS

DRIVEWAYS

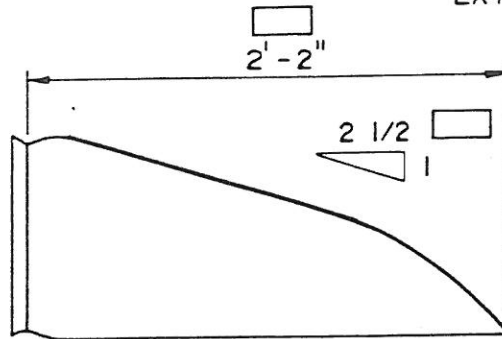
TOP  
VIEW



FRONT  
VIEW



SIDE  
VIEW

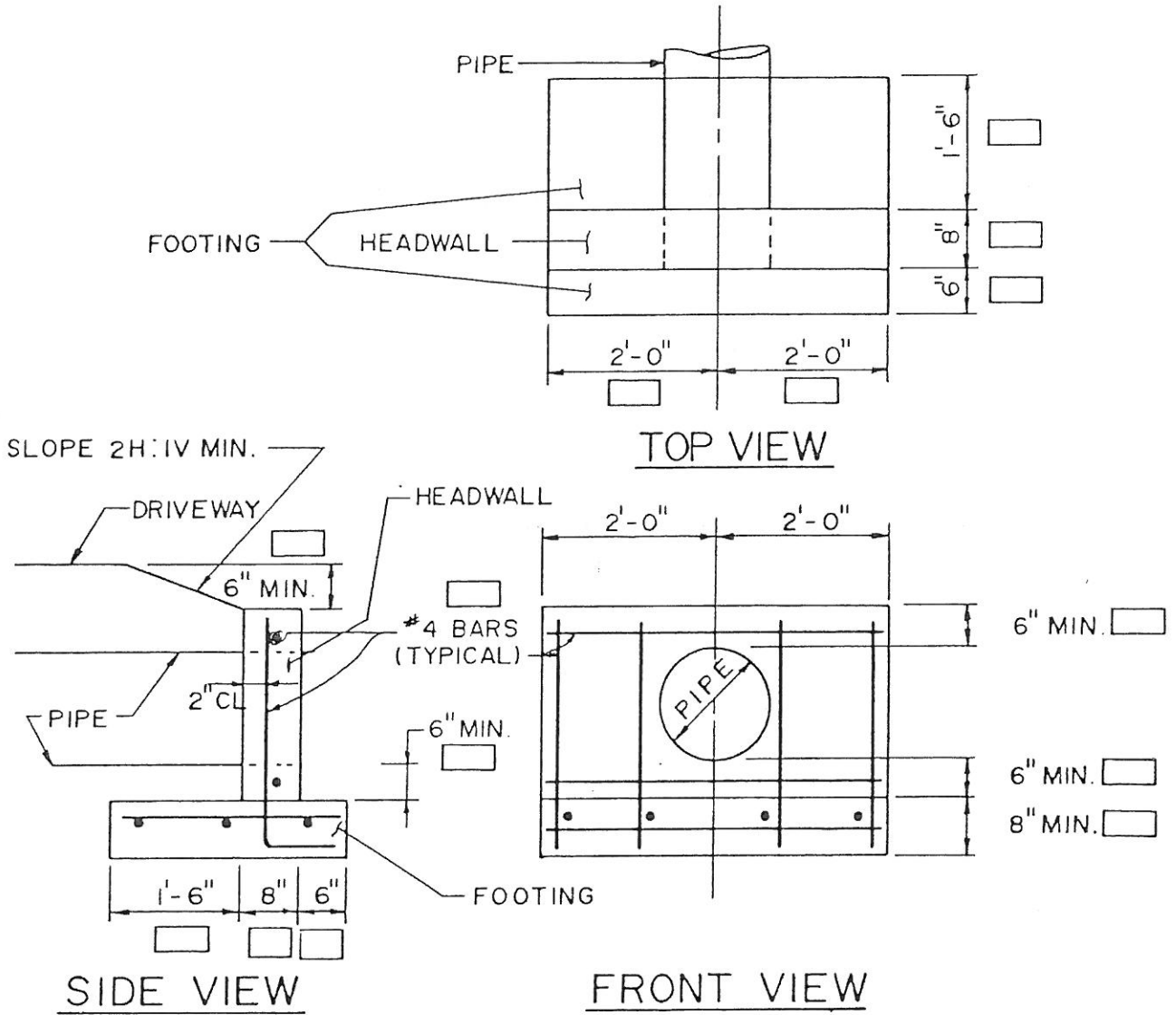


OPTIONAL  
PREFABRICATED END SECTION (NOTE 14)  
TYPICAL DETAILS

McKEAN TOWNSHIP STANDARDS

TO BE COMPLETED BY APPLICANT





OPTIONAL  
CONCRETE HEADWALL (NOTE 15)  
TYPICAL DETAILS

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**MCKEAN TOWNSHIP STANDARDS**

**DRIVEWAYS**