

REQUEST FOR PUBLIC RECORD(S)
McKEAN TOWNSHIP, COUNTY OF ERIE, PENNSYLVANIA

TO: Township Open Records Officer, Tenderrlee Little

I, the undersigned and current resident of the United States of America, hereby request that the following documents be made available for my inspection and/or duplication:

Specific Document(s) Requested:

Requester Name: _____

Requester Address: _____

Requester Telephone: _____

Date Request Delivered to Township: _____

Form of Duplication requested (please check applicable form):

Photocopies: _____ Certified Copies: _____

Diskette (if possible): _____ Cassette Tape (if possible): _____

Compact Disc (if possible): _____ Other (please specify): _____

Manner of receipt of the requested documents (please check applicable form):

Pick documents up: _____ United States Regular Mail: _____

Transmission by Facsimile: _____ Transmission by Electronic Means: _____

Facsimile Number: _____ Email address: _____

I, the undersigned, hereby certify that I am a current resident of the United States of America and further certify that all information and statements made on this Request for Public Record(s) are true and correct to the best of my information, knowledge and belief, and that the same are hereby made subject to the penalties of the Pennsylvania Crimes Code at 18 Pa.C.S.A. Section 4904 relating to unsworn falsification to authorities.

Date: _____

Requester Signature

-----**FOR TOWNSHIP USE ONLY**-----

Photocopies: _____ Certified Copies: _____

Diskette (if possible): _____ Cassette Tape (if possible): _____

Compact Disc (if possible): _____ Other: _____

Facsimile Transmission: _____ Electronic Transmission: _____

Total Number of Pages: _____ Fee Charged: \$ _____

Additional costs: \$ _____ Total Amount Paid: \$ _____

Date Paid: _____ Method of Payment: ___ Check ___ Cash